



City of Shoreacres

NOTICE OF MEETING

Notice is hereby given that a Regular Meeting of the
City Council
of the City of Shoreacres, Texas, will be held on
Monday, June 12, 2023 at 07:00 PM.
at which time the following subjects will be discussed, to wit:

1.0 CALL TO ORDER / ROLL CALL: Members Present and Absent

2.0 PLEDGES OF ALLEGIANCE

Texas Pledge:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3.0 SPECIAL PRESENTATIONS

3.1 None.

4.0 COUNCIL REPORTS & REQUESTS

4.1 Updates from the Mayor and council members on activities of community interest.

5.0 PUBLIC HEARINGS & PUBLIC COMMENTS

5.1 Public Comments

This is the opportunity for the public to address council. Dialogue, deliberation, or discussion, with council members on items that are not on the agenda is prohibited by law. Time for each speaker is limited to five minutes.

6.0 ADMINISTRATIVE REPORTS

6.1 Updates on city activities, staff, budget and finances. Harrison

7.0 BUSINESS - Discussion & possible action to be held on the following:

7.1 Approve minutes from the April 10, 2023, May 8, 2023, and May 5, 2023 City Council Meetings. Goodman

7.2 Consideration and action to fill the unexpired term of Alderperson by appointment until the next general election is held. Jennings

7.3 Administer Oath of Office to newly appointed Alderperson. Jennings

7.4 Consideration and take action to approve Resolution No. 2023-06-01 Appointing Members of the Board of Adjustments. Jennings

7.5 SETH fund applications Jennings

8.0 ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Shoreacres, Texas is a true and correct copy of said Notice and that I posted a copy of said Notice on the bulletin board at City Hall on ., at a place convenient and readily accessible to the general public at all times; to remain so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATED THIS .



SHOREACRES, TEXAS

By: ***David Jennings***

David Jennings, Mayor

The City Council of the City of Shoreacres reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

The City Council Chamber is wheelchair accessible and accessible parking spaces are available.

Requests for accommodations or interpretive services must be made at least two (2) working days prior to the meeting. Please contact City Office at 281.471.2244 or egoodman@cityofshoreacres.us for additional information.

I, the undersigned, do hereby certify that this Notice of Meeting was removed from the City Hall bulletin board at _____ AM/PM on _____, 2022.

By: _____



CASH POSITION June 2023

2023 Restricted Funds:

Restricted Debt	\$32,708.30
Unused Wastewater Project Funds	\$71,474.65
Utility Deposit Fund	\$91,114.11
Road Repair Taxes Collected (TexPool)	\$242,489.70
Covid Grant Funds Received	\$155,276.51
Park Pavilion Improvements budgeted 2022	\$29,873.14
SETH Funds	\$30,369.14
Total	\$653,305.55

Unencumbered Funds:

General Fund Checking	\$1,108,266.15
Utility Checking	\$200,902.30
Unencumbered Funds (Tex Pool)	\$635,279.19
Total	\$1,944,447.64

City of Shoreacres

Profit & Loss Budget vs. Actual

October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4010 · Property Tax Revenue	1,195,283.05	1,273,320.51	(78,037.46)
Non-Property Tax			
Franchise Taxes			
4021 · Electric	0.00	30,000.00	(30,000.00)
4022 · Gas	0.00	12,000.00	(12,000.00)
4023 · Telephone	1,404.89	2,400.00	(995.11)
4024 · CATV	9,764.83	18,000.00	(8,235.17)
Total Franchise Taxes	11,169.72	62,400.00	(51,230.28)
4030 · Sales Tax			
4035 · Sales Tax Road Maint	33,917.55	32,000.00	1,917.55
4030 · Sales Tax - Other	101,732.29	96,000.00	5,732.29
Total 4030 · Sales Tax	135,649.84	128,000.00	7,649.84
4040 · Mixed Beverage Tax	2,634.20	3,200.00	(565.80)
Total Non-Property Tax	149,453.76	193,600.00	(44,146.24)
Capital & Property			
4052 · TexPool Interest Income	3,447.79	1,200.00	2,247.79
4051 · Checking Account Interest	2,931.95	800.00	2,131.95
4060 · Leases & Rentals Income	14,896.53	18,000.00	(3,103.47)
Total Capital & Property	21,276.27	20,000.00	1,276.27
Service Contracts & Permits			
4110 · Building Permits	11,662.50	18,000.00	(6,337.50)
Total Service Contracts & Permits	11,662.50	18,000.00	(6,337.50)
Municipal Court Revenue			
4200 · Municipal Court Revenue			
4232 · Court Technology	884.17	2,400.00	(1,515.83)
4351 · Warrant Fees	3,028.50	1,200.00	1,828.50
4210 · Fines & Fees	49,012.32	180,000.00	(130,987.68)
4321 · Court Security	861.67	1,800.00	(938.33)
Total 4200 · Municipal Court Revenue	53,786.66	185,400.00	(131,613.34)
Total Municipal Court Revenue	53,786.66	185,400.00	(131,613.34)
Utility Fund Revenue			
Credit Card Service Charge	40.92		
4710 · Water Service	158,573.44	334,540.80	(175,967.36)
4715 · Water & Sewer Tap Fees	1,500.00	6,000.00	(4,500.00)
4720 · Over/Under	20,282.53		
4721 · Late Fee	15,541.57	7,200.00	8,341.57
4810 · Sewer Service	88,098.61	165,528.00	(77,429.39)
4910 · Refuse Collection	94,154.94	217,800.00	(123,645.06)
4920 · UF Sales Tax Revenue	7,970.75	12,210.00	(4,239.25)
Total Utility Fund Revenue	386,162.76	743,278.80	(357,116.04)
Grants Revenue			
4091 · Police Training Grant	0.00	600.00	(600.00)

City of Shoreacres
Profit & Loss Budget vs. Actual
October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget
4304 · SETH Grant	30,369.14		
Total Grants Revenue	30,369.14	600.00	29,769.14
Miscellaneous Income			
4095 · San Jac Maritime Col Patrol	25,759.09	44,040.00	(18,280.91)
4070 · Child Safety Fees	1,921.24	2,400.00	(478.76)
4090 · Other Income	375,966.12	25,860.00	350,106.12
Total Miscellaneous Income	403,646.45	72,300.00	331,346.45
Total Income	2,251,640.59	2,506,499.31	(254,858.72)
Gross Profit	2,251,640.59	2,506,499.31	(254,858.72)
Expense			
Personnel			
Salaries			
6110 · Wages	407,249.68	589,291.69	(182,042.01)
6120 · Overtime	1,285.94	8,934.33	(7,648.39)
6125 · Overtime - Police	10,171.48	25,653.07	(15,481.59)
6130 · Bonus - City Manager	0.00	8,000.00	(8,000.00)
6140 · Longevity	3,390.00	3,080.00	310.00
6145 · Certification Pay	1,215.00	3,240.00	(2,025.00)
Total Salaries	423,312.10	638,199.09	(214,886.99)
Payroll Taxes			
6155 · Payroll Taxes - Other	900.00		
6150 · Social Security & Medicare	47,089.48	48,210.23	(1,120.75)
6185 · Unemployment Tax	616.27	15,829.98	(15,213.71)
Total Payroll Taxes	48,605.75	64,040.21	(15,434.46)
Other Personnel			
6160 · TMRS Retirement	21,404.81	34,185.27	(12,780.46)
6170 · Health & Life Insurance	54,403.30	72,979.20	(18,575.90)
6180 · Worker's Compensation	16,564.14	17,373.15	(809.01)
6190 · Pre-employment	335.50	1,008.46	(672.96)
Total Other Personnel	92,707.75	125,546.08	(32,838.33)
Total Personnel	564,625.60	827,785.38	(263,159.78)
Maintenance & Supplies			
6210 · Building maintenance	1,725.43	10,800.00	(9,074.57)
6211 · Building Remodeling	29,950.21	58,000.00	(28,049.79)
6215 · Maintenance - Equipment	11,357.32	20,000.00	(8,642.68)
6220 · Vehicle maintenance	7,455.25	12,000.00	(4,544.75)
6225 · Other maintenance	314.23	1,800.00	(1,485.77)
6230 · Office supplies	9,731.16	12,120.00	(2,388.84)
6232 · Postage	5,354.73	7,200.00	(1,845.27)
6234 · Printed/ billing supplies	124.79	3,600.00	(3,475.21)
6236 · Software	10,854.66	12,000.00	(1,145.34)
6238 · Meters	8,828.30	4,800.00	4,028.30
6240 · Small equipment & tools	5,728.73	7,920.00	(2,191.27)
6245 · General supplies	1,004.59	39,600.00	(38,595.41)

City of Shoreacres
Profit & Loss Budget vs. Actual
October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget
6250 · Vehicle fuel	11,635.25	21,600.00	(9,964.75)
6260 · Signs	0.00	1,200.00	(1,200.00)
6265 · Uniforms	2,378.52	3,600.00	(1,221.48)
6270 · Mileage/Vehicle Allowance	8,107.00	10,800.00	(2,693.00)
6281 · Street maintenance (sales tax)	0.00	32,000.00	(32,000.00)
6285 · Storm drainage/ maintenance	0.00	48,000.00	(48,000.00)
Total Maintenance & Supplies	114,550.17	307,040.00	(192,489.83)
Services			
6920 · UF Sales Tax	3,425.88	12,210.00	(8,784.12)
6375 · Prisoner services	14,081.84	21,122.76	(7,040.92)
6292 · Court security	0.00	1,200.00	(1,200.00)
6294 · Court technology	0.00	2,400.00	(2,400.00)
6296 · Municipal court jury fees	0.00	600.00	(600.00)
6310 · Telephone & internet	8,819.88	12,600.00	(3,780.12)
6315 · Cellular phones	1,331.19	3,240.00	(1,908.81)
6317 · Wireless Broadband Service	561.88	2,400.00	(1,838.12)
6319 · Radio Airtime	7,380.00	7,200.00	180.00
6320 · Utilities - electric	4,519.90	44,400.00	(39,880.10)
6321 · Electricity - Street Lights	20,150.62	6,960.00	13,190.62
6322 · Utilities - Gas	717.33	2,280.00	(1,562.67)
6324 · Surface water purchase	77,755.35	96,000.00	(18,244.65)
6330 · Dues & subscriptions	9,177.08	2,550.00	6,627.08
6335 · Bank service charges	75.00	3,840.00	(3,765.00)
6340 · Legal Notices / Newspapers	0.00	600.00	(600.00)
6342 · Election expense	6,241.71	9,600.00	(3,358.29)
6343 · Merchant service fees	2,118.96	2,400.00	(281.04)
6344 · Municipal code	2,726.68	3,600.00	(873.32)
6348 · Regulatory/ permitting	2,019.05	2,400.00	(380.95)
6350 · Emergency preparedness planning	0.00	4,800.00	(4,800.00)
6352 · Animal control services	0.00	600.00	(600.00)
6354 · Child safety programs	0.00	2,400.00	(2,400.00)
6356 · Special projects/ events	202.26	1,800.00	(1,597.74)
6360 · Judge retainer	4,875.00	3,600.00	1,275.00
6361 · Prosecutor retainer	3,037.50	3,600.00	(562.50)
6362 · Tax appraisal district fees	11,104.80	6,000.00	5,104.80
6363 · Property tax collection	0.00	4,200.00	(4,200.00)
6364 · Auditing/ accounting	5,200.00	32,000.00	(26,800.00)
6365 · Legal fees	39,013.21	12,000.00	27,013.21
6366 · Engineering fees	750.00	2,400.00	(1,650.00)
6367 · Building inspector	15,235.50	24,000.00	(8,764.50)
6368 · Janitorial Services	2,300.00	7,200.00	(4,900.00)
6369 · Outside Services			
6971 · Record Retention	1,320.00		
6369 · Outside Services - Other	220,814.38	192,000.00	28,814.38

City of Shoreacres
Profit & Loss Budget vs. Actual
October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget
Total 6369 - Outside Services	222,134.38	192,000.00	30,134.38
6370 - Mayor/ Council expenses	0.00	600.00	(600.00)
6372 - Training/ travel	493.97	5,400.00	(4,906.03)
6374 - Firearm qualifications	12.00	1,200.00	(1,188.00)
6380 - Property insurance	11,093.16	16,200.00	(5,106.84)
6384 - Liability insurance	12,873.80	20,400.00	(7,526.20)
6386 - Bond insurance	0.00	525.00	(525.00)
6390-10 - Fire protection	110,549.76	165,000.00	(54,450.24)
6390-20 - State traffic violation fees	33,048.13	36,000.00	(2,951.87)
6391 - Emergency Medical Services	36,666.63	48,000.00	(11,333.37)
6392 - Dispatch contract	30,145.76	45,218.64	(15,072.88)
6394 - Collection contract	150,266.29	160,000.00	(9,733.71)
6396 - Maintenance agreement	2,607.26	7,800.00	(5,192.74)
6398 - Contract - Treatment	606.57	20,400.00	(19,793.43)
6399 - Contingency	0.00	2,400.00	(2,400.00)
Total Services	853,318.33	1,063,346.40	(210,028.07)
Capital Outlays			
6820 - Buildings/ facilities			
6821 - Pavilion	419,050.00		
6820 - Buildings/ facilities - Other	0.00	18,000.00	(18,000.00)
Total 6820 - Buildings/ facilities	419,050.00	18,000.00	401,050.00
6850 - Streets & drainage	0.00	252,530.00	(252,530.00)
6880 - Vehicles	44,574.00	60,000.00	(15,426.00)
Total Capital Outlays	463,624.00	330,530.00	133,094.00
Total Expense	1,996,118.10	2,528,701.78	(532,583.68)
Net Ordinary Income	255,522.49	(22,202.47)	277,724.96
Other Income/Expense			
Other Income			
Transfers in			
7992 - Transfers from Utility Fund	0.00	157,001.10	(157,001.10)
Total Transfers in	0.00	157,001.10	(157,001.10)
Total Other Income	0.00	157,001.10	(157,001.10)
Net Other Income	0.00	157,001.10	(157,001.10)
Net Income	255,522.49	134,798.63	120,723.86

City of Shoreacres

Profit & Loss Budget vs. Actual

October 2022 through September 2023

	<u>% of Budget</u>
Ordinary Income/Expense	
Income	
4010 · Property Tax Revenue	93.87%
Non-Property Tax	
Franchise Taxes	
4021 · Electric	0.0%
4022 · Gas	0.0%
4023 · Telephone	58.54%
4024 · CATV	54.25%
Total Franchise Taxes	17.9%
4030 · Sales Tax	
4035 · Sales Tax Road Maint	105.99%
4030 · Sales Tax - Other	105.97%
Total 4030 · Sales Tax	105.98%
4040 · Mixed Beverage Tax	82.32%
Total Non-Property Tax	77.2%
Capital & Property	
4052 · TexPool Interest Income	287.32%
4051 · Checking Account Interest	366.49%
4060 · Leases & Rentals Income	82.76%
Total Capital & Property	106.38%
Service Contracts & Permits	
4110 · Building Permits	64.79%
Total Service Contracts & Permits	64.79%
Municipal Court Revenue	
4200 · Municipal Court Revenue	
4232 · Court Technology	36.84%
4351 · Warrant Fees	252.38%
4210 · Fines & Fees	27.23%
4321 · Court Security	47.87%
Total 4200 · Municipal Court Revenue	29.01%
Total Municipal Court Revenue	29.01%
Utility Fund Revenue	
Credit Card Service Charge	
4710 · Water Service	47.4%
4715 · Water & Sewer Tap Fees	25.0%
4720 · Over/Under	
4721 · Late Fee	215.86%
4810 · Sewer Service	53.22%
4910 · Refuse Collection	43.23%
4920 · UF Sales Tax Revenue	65.28%
Total Utility Fund Revenue	51.95%
Grants Revenue	
4091 · Police Training Grant	0.0%

City of Shoreacres

Profit & Loss Budget vs. Actual

October 2022 through September 2023

	% of Budget
4304 · SETH Grant	
Total Grants Revenue	5,061.52%
Miscellaneous Income	
4095 · San Jac Maritime Col Patrol	58.49%
4070 · Child Safety Fees	80.05%
4090 · Other Income	1,453.85%
Total Miscellaneous Income	558.29%
Total Income	89.83%
Gross Profit	89.83%
Expense	
Personnel	
Salaries	
6110 · Wages	69.11%
6120 · Overtime	14.39%
6125 · Overtime - Police	39.65%
6130 · Bonus - City Manager	0.0%
6140 · Longevity	110.07%
6145 · Certification Pay	37.5%
Total Salaries	66.33%
Payroll Taxes	
6155 · Payroll Taxes - Other	
6150 · Social Security & Medicare	97.68%
6185 · Unemployment Tax	3.89%
Total Payroll Taxes	75.9%
Other Personnel	
6160 · TMRS Retirement	62.61%
6170 · Health & Life Insurance	74.55%
6180 · Worker's Compensation	95.34%
6190 · Pre-employment	33.27%
Total Other Personnel	73.84%
Total Personnel	68.21%
Maintenance & Supplies	
6210 · Building maintenance	15.98%
6211 · Building Remodeling	51.64%
6215 · Maintenance - Equipment	56.79%
6220 · Vehicle maintenance	62.13%
6225 · Other maintenance	17.46%
6230 · Office supplies	80.29%
6232 · Postage	74.37%
6234 · Printed/ billing supplies	3.47%
6236 · Software	90.46%
6238 · Meters	183.92%
6240 · Small equipment & tools	72.33%
6245 · General supplies	2.54%

City of Shoreacres

Profit & Loss Budget vs. Actual

October 2022 through September 2023

	% of Budget
6250 · Vehicle fuel	53.87%
6260 · Signs	0.0%
6265 · Uniforms	66.07%
6270 · Mileage/Vehicle Allowance	75.07%
6281 · Street maintenance (sales tax)	0.0%
6285 · Storm drainage/ maintenance	0.0%
Total Maintenance & Supplies	37.31%
Services	
6920 · UF Sales Tax	28.06%
6375 · Prisoner services	66.67%
6292 · Court security	0.0%
6294 · Court technology	0.0%
6296 · Municipal court jury fees	0.0%
6310 · Telephone & internet	70.0%
6315 · Cellular phones	41.09%
6317 · Wireless Broadband Service	23.41%
6319 · Radio Airtime	102.5%
6320 · Utilities - electric	10.18%
6321 · Electricity - Street Lights	289.52%
6322 · Utilities - Gas	31.46%
6324 · Surface water purchase	81.0%
6330 · Dues & subscriptions	359.89%
6335 · Bank service charges	1.95%
6340 · Legal Notices / Newspapers	0.0%
6342 · Election expense	65.02%
6343 · Merchant service fees	88.29%
6344 · Municipal code	75.74%
6348 · Regulatory/ permitting	84.13%
6350 · Emergency preparedness planning	0.0%
6352 · Animal control services	0.0%
6354 · Child safety programs	0.0%
6356 · Special projects/ events	11.24%
6360 · Judge retainer	135.42%
6361 · Prosecutor retainer	84.38%
6362 · Tax appraisal district fees	185.08%
6363 · Property tax collection	0.0%
6364 · Auditing/ accounting	16.25%
6365 · Legal fees	325.11%
6366 · Engineering fees	31.25%
6367 · Building inspector	63.48%
6368 · Janitorial Services	31.94%
6369 · Outside Services	
6971 · Record Retention	
6369 · Outside Services - Other	115.01%

City of Shoreacres

Profit & Loss Budget vs. Actual

October 2022 through September 2023

	% of Budget
Total 6369 · Outside Services	115.7%
6370 · Mayor/ Council expenses	0.0%
6372 · Training/ travel	9.15%
6374 · Firearm qualifications	1.0%
6380 · Property insurance	68.48%
6384 · Liability insurance	63.11%
6386 · Bond insurance	0.0%
6390-10 · Fire protection	67.0%
6390-20 · State traffic violation fees	91.8%
6391 · Emergency Medical Services	76.39%
6392 · Dispatch contract	66.67%
6394 · Collection contract	93.92%
6396 · Maintenance agreement	33.43%
6398 · Contract - Treatment	2.97%
6399 · Contingency	0.0%
Total Services	80.25%
Capital Outlays	
6820 · Buildings/ facilities	
6821 · Pavilion	
6820 · Buildings/ facilities - Other	0.0%
Total 6820 · Buildings/ facilities	2,328.06%
6850 · Streets & drainage	0.0%
6880 · Vehicles	74.29%
Total Capital Outlays	140.27%
Total Expense	78.94%
Net Ordinary Income	(1,150.87%)
Other Income/Expense	
Other Income	
Transfers in	
7992 · Transfers from Utility Fund	0.0%
Total Transfers in	0.0%
Total Other Income	0.0%
Net Other Income	0.0%
Net Income	189.56%

Innovative Utility Operations
Houston, TX 77044
(832) 771-4246



PRODUCTION UPDATES FOR CITY OF SHOREACRES - MAY 2023

PRODUCTION STATUS		
Well #1, 3395	OPERATING WITH NO ISSUES	WELL PRODUCING - 363 GPM
Well #2, 1577	OPERATING WITH NO ISSUES	WELL PRODUCING - 100 GPM
Well #3, 4061	OPERATING WITH NO ISSUES	WELL PRODUCING - 450 GPM
Lift Station #1	OPERATING WITH NO ISSUES	
Lift Station #2	OPERATING WITH NO ISSUES	
Lift Station #3	OPERATING WITH NO ISSUES	

PRODUCTION SUMMARY	
Call Type	Quantity
Turn on Service	0
Disconnect	0
Leaks	8
Main Line Repair	0
Meter Repair	0
Plant repair	0
Service Call	4
Inspection	0
Servie line repair	0

PROJECTS IN PROGRESS

TASK	% DONE	DUE DATE	NOTES
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ABNORMAL EXPENDITURES

ITEM(S)	COMPANY	APPROVED BY	NOTES
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COMMENTS/QUESTIONS?

RESPECTFULLY SUBMITTED,



David Sutton
Owner
Innovative Operations, LLC.

Shoreacres Police Department

602 Shore Acres Blvd., Shoreacres, Texas 77571 / 281.307.1950 / Fax: 281.471.8955



MEMORANDUM

DATE: June 6, 2023
TO: City Council
FROM: Troy D. Harrison
RE: May 2023 Activity report

Below are the listed calls for service during the month of May 2023:

Nature Calls

ABUSE NEGLECT CHILD ELDERLY	1
ALARM BURGLAR	5
ANIMAL CONTROL PROBLEM	4
ASSIST BY LAW	14
CIVIL PROBLEM STANDBY	1
DEATH INVESTIGATION	1
DISABLED VEHICLE	1
DISTURBANCE	5
FLAGDOWN	1
FOLLOW UP	6
INTOXICATED DRIVER PERSON	1
MINOR ACCIDENT	6
PRISONER PROCESS	1
PROPERTY LOST RECOVERED	2
RECKLESS DRIVER CONDUCT	6
SUSPICIOUS CIRC PERSON VEHICLE	9
THEFT	1
THREAT TERRORISTIC	2
TRAFFIC HAZ PROB DIRECT RELAT	2
TRAFFIC STOP	24
VEHICLE IN THE DITCH	2
VIOLATION CITY ORDINANCE	2
WELFARE CONCERN	5

Total Calls:	102
Total Citations:	33
Total House Watches:	4 (107 patrols)
San Jacinto College Patrols:	178
HYC Patrols	172

City of Shoreacres

MINUTES OF MEETING

Notice is hereby given that a Regular Meeting of the
City Council
The City of Shoreacres, Texas held on.
Monday, May 15, 2023

1.0 CALL TO ORDER / ROLL CALL: Members Present and Absent Quorum

2.0 PLEDGES OF ALLEGIANCE

Texas Pledge:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3.0 PUBLIC HEARINGS & PUBLIC COMMENTS

3.1 Public Comments

None

This is an opportunity for the public to address the council. Dialogue, deliberation, or discussion, with council members on items that are not on the agenda is prohibited by law. Time for each speaker is limited to five minutes.

4.0 BUSINESS

4.1 Consideration and approval of Ordinance 2023-05-01 canvassing the votes of the Municipal Officers Election held on Saturday, May 6, 2023. Jennings

All voted I, this being Unanimous, motions were made and approved.

Motion: Mr. Bunker

Second: Ms. Ramos

4.2 Administer the Oath of Office to the newly elected officials: Jerome McKown, Felicia Ramos, Ron Hoskins. Jennings

Oaths of Office was administered by Mayor Jennings

4.3 Recognition of Service for Alderperson Bo Bunker. Jennings

Mayor Jennings recognized Mr. Bunker for his service to the City as Alderperson for the City of Shoreacres for 2 years.

4.4 Election of Mayor Pro-Tem for the 2023-24 City Council. Jennings

Alderperson Jerome McKown was again voted Mayor Pro-Tem with all other Council members in agreement. Mayor Jennings and other Council Members agreed that Mr. McKown had done an amazing job in his last term. Mr. McKown accepted. All voted I, this being Unanimous, motions were made and approved.

Motion: Ms. Ramos
Second: Mr. Greeson

5.0 ADJOURNMENT

Motion: Mr. Hoskins
Second: Ms. Ramos

Motion passed unanimously and the meeting adjourned at 7:12pm.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Shoreacres, Texas is a true and correct copy of said Notice and that I posted a copy of said Notice on the bulletin board at City Hall on ., at a place convenient and readily accessible to the general public at all times; to remain so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATED THIS.



SHOREACRES, TEXAS

By: **David Jennings**
David Jennings – Mayor

The City Council of the City of Shoreacres reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

The City Council Chamber is wheelchair accessible and accessible parking spaces are available.

Requests for accommodation or interpretive services must be made at least two (2) working days prior to the meeting. Please contact City Office at 281.471.2244 or mayor@shoreacrestx.us for additional information.

I, the undersigned, do hereby certify that this Notice of Meeting was removed from the City Hall bulletin board at 1:30 PM on January 6, 2023.

By: David Jennings

City of Shoreacres

MINUTES OF MEETING

Notice is hereby given that a Regular Meeting of the
City Council
The City of Shoreacres, Texas held on.
Monday, May 8, 2023

1.0 CALL TO ORDER / ROLL CALL: Members Present and Absent Quorum

- 1.1 Mayor Jennings, Mayor Pro-Tem McKown, Alderman Greeson, Alderman Bunker, Alderwoman Ramos

2.0 PLEDGES OF ALLEGIANCE

Texas Pledge:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3.0 SPECIAL PRESENTATIONS

- 3.1 David Williams request to purchase a new slope mower in the next fiscal year.

Mr. Williams presented information on the new slope mower with quotes. Discussion was held and was advised the Council would take this into consideration during the next fiscal year budget meetings.

4.0 COUNCIL REPORTS & REQUESTS

- 4.1 Updates from the Mayor and council members on activities of community interest.

Mayor Jennings introduced Karen from the Linebarger Law Firm, our Collection Agency for court funds, and gave her a few moments to speak. Mr. Harrison advised things were going well and they were doing a good job of helping with bringing old cases to closure.

5.0 PUBLIC HEARINGS & PUBLIC COMMENTS

- 5.1 Public Comments

Mr. Wes Bell commented on the election and thanked Elaine, Bernie, Kendall and Kay Pickett for their time and help in making the Election a success, he also

thanked the Chief for checking on everyone daily to see if we needed anything and added that there were twice the voters this year than before.

This is an opportunity for the public to address the council. Dialogue, deliberation, or discussion, with council members on items that are not on the agenda is prohibited by law. Time for each speaker is limited to five minutes.

Mayor Jennings suggested that they move to item 7.4 of the Business section in the event we lose Mr. Bunker and McKown from the call.

- 7.4 Schedule a Regular meeting for May 15, 2023, to canvass the May 6, 2023 Election results. Jennings

A meeting of the Council was set for May 15, 2023

Motion: Ms. Ramos
Second: Mr. Greeson

Motion passed unanimously.

6.0 ADMINISTRATIVE REPORTS

- 6.1 Updates on city activities, staff, budget, and finances. Harrison

Mr. Harrison reported that a new Court Clerk had been hired and would be starting Monday May 15, 2023, and Ms. Anderson would be moving to Utilities, which she has been doing for a while. He further reported that he will be promoting a Sgt son and has had an ad out for a Police Officer, but it has been a struggle as it has been for all cities.

He reported on the Finances of the city as attached, with the mayor advising that if there was an emergency, the city would have 11 months of operating funds to survive.

Mr. Harrison reported on the Police Department (Report Attached) of the vehicle burglaries in the city, all vehicles with thefts came from vehicles that were NOT locked, there were 2 firearms taken from unsecured vehicles, they have been added to the national databases as well as Officer Tidwell checking the pawn shops. There was also theft from a new home construction site and added that of all the construction the city has had, this is the first theft being reported.

Public Works reported that there were several repairs and work throughout the city taking place – report as attached.

Ms. Ramos questioned the Audit and asked has it had been started. Mr. Harrison and Ms. Goodman responded to her question.

7.0 BUSINESS - Discussion & possible action to be held on the following:

7.1 Update on City Hall remodel Goodman

Ms. Goodman reported that the remodel was almost complete with ONLY the flooring, kitchen, restroom, and front door being left. This should all be completed by the end of the month.

7.2 Approval of emergency sewer repair on Oakdale. Harrison

Mr. Harrison reported on the emergency road repair that needed to be taken care of due to the collapse of the line. The cost would be roughly 167,908.04 and these monies would come from the General fund. Mr. Greeson asked about using the Covid funds for this project, however Mr. Harrison advised those funds had already been earmarked for another project. No further questions or discussion, the Motion passed unanimously.

Motion: Ms. Ramos
Second: Mr. Greeson

7.3 SETH fund applications Jennings

Mr. Jennings reported there was ONLY one application for Ms. Linda Wingo for the repair of her back enclosed patio as presented. He added there would be NO percentage required and she would be given \$1,175.00 for her project.

No further questions or discussion, the Motion passed unanimously.

Motion: Mr. Greeson
Second: Mr. Bunker

7.5 Schedule a Regular Meeting of the Shoreacres City Council for May 22, 2023. Jennings

NO additional meeting was required.

8.0 ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Shoreacres, Texas is a true and correct copy of said Notice and that I posted a copy of said Notice on the bulletin board at City Hall on ., at a place convenient and readily

accessible to the general public at all times; to remain so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Motion: Mr. Greeson
Second: Ms. Ramos

Motion passed unanimously and the meeting adjourned at 7:38 p.m

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Shoreacres, Texas is a true and correct copy of said Notice and that I posted a copy of said Notice on the bulletin board at City Hall on ., at a place convenient and readily accessible to the general public at all times; to remain so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATED THIS.



SHOREACRES, TEXAS

By: *David Jennings*
David Jennings – Mayor

The City Council of the City of Shoreacres reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

City of Shoreacres

MINUTES OF MEETING

Notice is hereby given that a Regular Meeting of the
City Council
The City of Shoreacres, Texas held on.
Monday, April 10, 2023

1.0 CALL TO ORDER / ROLL CALL: Members Present and Absent Quorum

2.0 PLEDGES OF ALLEGIANCE

Texas Pledge:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3.0 SPECIAL PRESENTATIONS

3.1 None.

4.0 COUNCIL REPORTS & REQUESTS

4.1 Updates from the Mayor and council members on activities of community interest

Alderman Greeson reported he attended the Citizens Advisory Council meeting in La Porte regarding the work on 225. General talk and discussion were held with the outcome basically being the road was not built for handling the truck loads of today with Bayport being opened. There were no other comments or discussion.

5.0 PUBLIC HEARINGS & PUBLIC COMMENTS

5.1 Public Comments

Mr. Wes Bell reported new work has taken place at the Pier recently, they have been installing a new locking system for the gate to begin in June that operates from your phone, they have added a new section to the pier, bike rack, signs reading for members only -SRA members only- Installed a cleaning table-hose reel-leveled. Mr. George Ashworth had no comment.

This is an opportunity for the public to address the council. Dialogue, deliberation, or discussion, with council members on items that are not on the agenda is prohibited by law. Time for each speaker is limited to five minutes.

6.0 CITY MANAGER REPORTS

6.1 Updates on city activities, staff, budget, and finance.

Mr. Harrison reported Heavy Trash pickup is near the end, baring no other truck breakdowns, Police Department update – interviewing a potential candidate, working on promoting one officer to Sgt., still working one officer down, and currently working on completing changes on the new cruiser.

Alderman Greeson had questions on streetlights, Mr. Harrison added he is currently working with providers to fix ongoing issues related to billing and coding to right category.

A general discussion was held with no other questions asked. (Report Attach)

6.2 Update on City Hall remodel Goodman.

A break was called for by the mayor asking for all to go upstairs and look at the progress made since the last meeting. Meeting resumed, mayor Jennings asked if anyone had any questions, concerns, or discussion. Alderman Bunker commented on the flooring and said what was chosen was good.

Alderman Greeson asked that a look at the exterior of City Hall be taken and develop a scope of work to be done. It was also discussed that the building needs to be brought ADA compliance. Mr. Jennings added that he was looking at an elevator and escape route, as making the escape route handicap compliant was the hardest part. He added that he is also looking at how this will be funded.

7.0 Business – Discussion and possible action to be held on the following:

7.1 Approve minutes from March, City Council Meetings. Goodman

Alderman Bunker made a motion to approve the minutes as written with a second from Alderwoman Ramos, no questions or discussion, motion passed.

7.2 Discussion on changes to the city's fencing ordinance for vacant lots. Harrison

Alderwoman Ramos made a motion with a second from Alderman Greeson, to discuss a fencing ordinance change as proposed by Mr. Harrison. Alderman Bunker advised there should be time allotted to discuss combining lots as the cost to re-plat the property is expensive. Mr. Harrison said he would send the letter to the city attorney and present it to the council for the next meeting.

7.3 SETH Applications. Jennings

Mayor Jennings advised the Seth Grant funds available as of this meeting was estimated to be \$25, 591.85 and there were 3 on the agenda for tonight's meeting.

Application 1 – requested \$8,621.78 for the Safety, exterior repairs on the house. Alderman Bunker made a motion to approve as submitted, with a 2nd from

Alderman Greeson, there being no questions or discussion, the motion carried.
(Proposal and Photos attached)

Application 2 – This application was removed from the agenda as per the City Manager Mr. Harrison

Application 3 – Requested \$575.00 for the safety and structural repairs of a fence. Alderman Greeson made a motion to approve as submitted, with a 2nd from Alderwoman Ramos, there being no questions or discussion, the motion carried. (Proposal and Photos attached)

7.4 Scheduled a regular meeting of the Shoreacres City Council for April 24, 2023.
Jennings

No meeting needed.

8.0 ADJOURNMENT

Motion: Alderman Mr. Bunker
Second: Alderwoman Ramos

Motion passed unanimously and the meeting adjourned at 8:30pm.

MINUTES PASSED AND APPROVED ON THIS 10TH DAY OF APRIL 2023.

**RESOLUTION NO. 2019-360
CITY OF SHOREACRES**

A RESOLUTION APPOINTING MEMBERS OF THE BOARD OF ADJUSTMENTS;
MAKING VARIOUS FINDINGS AND PROVISIONS RELATING TO THE SUBJECT;
FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN
EFFECTIVE DATE HEREOF.

WHEREAS, Section 50-36 of the Shoreacres' City Code confers upon the mayor the authority to nominate members of the Board of Adjustments upon the expiration of terms and to fill unexpired terms of any member who resigns or who no longer meets the qualifications of office; and,

WHEREAS, Section 50-36 of the Shoreacres' City Code provides that such nominations shall be ratified by the City Council during a regular council meeting;

WHEREAS, Mayor David Jennings hereby nominates members to the Board of Adjustments;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREACRES:

THAT, City Council hereby ratifies the nomination and appoints the following individuals as members of the Board of Adjustments:

Position 1	Sid Wells	1/31/2021
Position 2	Wes Bell	1/31/2021
Position 3	Vickie Ellis	1/31/2021
Position 4	Robert Robertson	1/31/2020
Position 5	Don Cagey-Lanier	1/31/2020

THAT, each member hereby appointed is a resident, living within the city limits, and qualified voter of the City of Shoreacres for at least six-month before appointment.

The City Council officially finds, determines, recites, and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this resolution and the subject matter thereof has been discussed,

considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED, this 22nd day of July 2019.

(CITY SEAL)

CITY OF SHOREACRES

David Jennings, Mayor

ATTEST:

Debbie C. Nesbitt - City Secretary

	<u>Yea</u>	<u>Nay</u>	<u>N/V</u>	<u>Absent</u>
D.Jennings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
R. Bowles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N. Moyer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Bunker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
J. McKown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F. Ramos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Debbie C. Nesbitt
City Secretary - Date

SETH FUNDING UPDATE 6-12-23

<u>Project</u>	<u>Aporoval Date</u>	<u>Total Amount</u>	<u>Deductible %</u>	<u>Deductible</u>	<u>Net Amount</u>	<u>Balance</u>
						\$ 50,000.00
Fence Shoreacres Blvd	13-Feb-23	\$ 3,456.00	10%	\$ 345.60	\$ 3,110.40	\$ 46,889.60
Storage Shed	13-Mar-23	\$ 267.50	10%	\$ 26.75	\$ 240.75	\$ 46,648.85
Fence	13-Mar-23	\$ 2,592.00	5%	\$ 129.60	\$ 2,462.40	\$ 44,186.45
Repair Kitchen Floor	13-Mar-23	\$ 9,000.00	0%	\$ -	\$ 9,000.00	\$ 35,186.45
Exterior Repair & Paint	2-Mar-23	\$ 8,121.78	10%	\$ 812.18	\$ 7,309.60	\$ 27,876.85
Tree Removal	23-Mar-23	\$ 1,900.00	10%	\$ 190.00	\$ 1,710.00	\$ 26,166.85
Repair Fence	31-Mar-23	\$ 575.00	0%	\$ -	\$ 575.00	\$ 25,591.85
Repair patio cover	8-May-23	\$ 1,175.00	0%	\$ -	\$ 1,175.00	\$ 24,416.85

<u>Potential</u>	<u>Application Date</u>	<u>Total Amount</u>	<u>Deductible %</u>	<u>Deductible</u>	<u>Net Amount</u>	<u>EST Balance</u>
Palapa repair	4-May-23	\$ 5,450.00	10%	\$ 545.00	\$ 4,905.00	\$ 19,511.85
Stove repair	1-Jun	\$ 2,449.00	10%	\$ 244.90	\$ 2,204.10	\$ 17,307.75
Siding	1-Jun	\$ 30,755.00	10%	\$ 3,075.50	\$ 27,679.50	(\$10,371.75)

Deductible Approved by Council 3-13-23

Age 65-69	10%
Age 70-74	5%
Age 75+	No Deductible

Shoreacres SETH Grant Funds Application

Date of Application: 04 MAY 2023

Name of Applicant:

Address:

REDACTED

Contact Phone:

Contact Email:

Type of Project (circle one):

Safety

Mobility Access

Structural Repairs

Roof

Other

Briefly describe the proposed project:

TEAR OUT, REPLACE ROTTEN STAIRCASES (2)
REFINISH, SAND, & SPRAY CEDAR RAILS

Estimated cost of project: \$1,5450.- (attach quote(s) to application)

Application received on _____ by _____.

Eligibility requirements: Applicant property must be within the city limits of Shoreacres. Applicant must have a homestead exemption. Applicant must have lived in the city for a minimum of five (5) years.

All grants are matching grants with the homeowner paying 25% and the grant funds paying 75%. City Council may, at its discretion, lower the matching requirement to a minimum of 10%. The homeowner will be required to pay the matching amount upfront.



We Got You Covered!!

Proposal

Coastal Shade Company
12525C Interstate 10 E
Baytown, Tx 77523
832-917-7507

DATE: APRIL 20, 2023

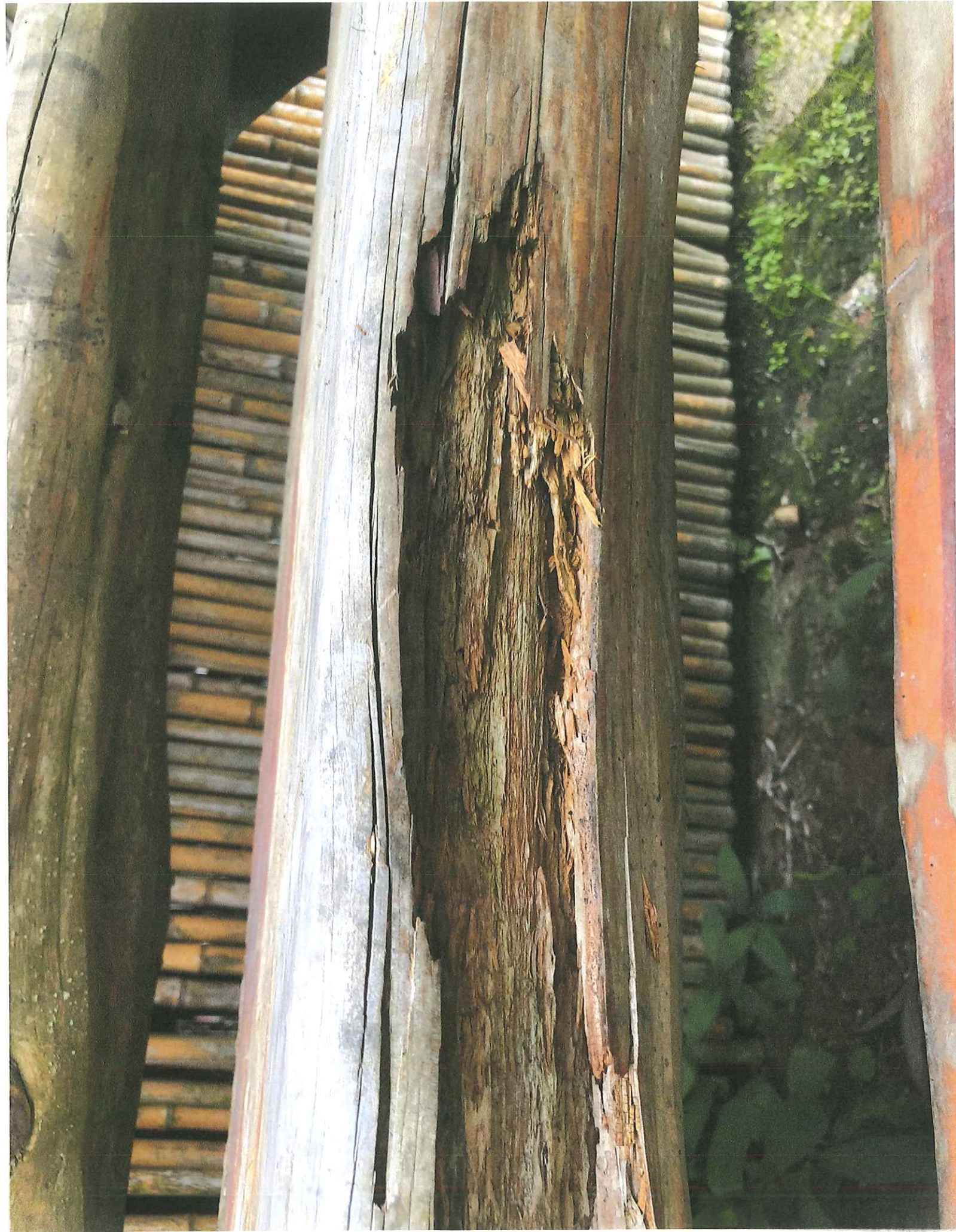
TO:

REDACTED

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	<u>Refinish</u> <ul style="list-style-type: none">• Tear Out (2) Staircases & Haul off• Build (2) New Staircases like Old Ones<ul style="list-style-type: none">➢ Use Cedar Sticks, Instead of Bamboo• Add (2) Cedar Sticks under Drinkrail Next to House (Close Gap)• Spray all Bamboo w/ Cleaner & Paint Brown• Sand & Refinish Cedar Facia on Front & (2) Sides• Sand & Refinish 4' Round Table• Sand & Refinish 50' Ln/ft Drinkrail	\$5,450.00	\$5,450.00
		Subtotal	\$5,450.00
	1/2 Down, Balance Due Upon Completion	TAX	No Tax on Refinish
	*3% Credit Card Processing Fee on Totals Over \$2,500.00		
Note: All Sales are Final After Shipment, No Cancellations or Returns Permitted. Please Make All Checks Payable to: Coastal Shade Company Thank You for Your Business!		TOTAL	\$5,450.00













Shoreacres SETH Grant Funds Application

Date of Application: 6-1-23

Name of Applicant: _____

Address: _____

Contact Phone: _____

Contact Email: _____

REDACTED

Type of Project (circle one):

Safety

Mobility Access

Structural Repairs

Roof

Other

Briefly describe the proposed project:

Replace Cooktop - Igniters will not work
Must light w match or lighter - has been
worked on several times - continue to go out.
Gas cooktop - Fear of Fire & blowing up while
trying to light.

Estimated cost of project: \$2449.00 (attach quote(s) to application)

Application received on 6-1-23 by Elisa

Eligibility requirements: Applicant property must be within the city limits of Shoreacres.
Applicant must have a homestead exemption. Applicant must have lived in the city for a
minimum of five (5) years.

All grants are matching grants with the homeowner paying 25% and the grant funds paying
75%. City Council may, at its discretion, lower the matching requirement to a minimum of 10%.
The homeowner will be required to pay the matching amount upfront.



From ASAP APPLIANCE
603 Yoke Dr
Crosby, TX 77532
service@asapappliance.pro
+17139927393

Job ID # 77874221
Estimate # 1064
Issue date Jun 08, 2023
Work start date Jun 08, 2023
Job Address

Estimate for

REDACTED

REDACTED

Item	Quantity	Price	Total
Installation	1	\$200.00	\$200.00
30in Gas cooktop with down draft			
Subtotal			\$200.00
Tax			\$0.00
Total			\$200.00

Free delivery on appliance purchases of \$396 or more. View Details

Checkout

Quick Add

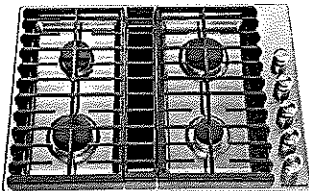
Add items to your cart using the SKU, Item or Model number

Save All to List | Remove All Items

Appliance Delivery

77571 (1 item)

This item is non-returnable.



KitchenAid 30 in. Gas Downdraft Cooktop in Stainless Steel with 4 Burners

Product Width (in.): 30 in
Color/Finish: **Stainless Steel**

\$2,249.00
~~\$2,499.00~~
Save 10%

Unavailable at Clear Lake Shores

Delivering to 77571

Pickup

Unavailable

Delivery

Earliest delivery date
Wednesday, Jun 14
FREE

Parts & Services

Edit

Manufacturer's Standard Warranty
Included in the actual price

Save for Later Save to List Remove

Need Help?
See our online FAQs or phone us: 1-866-333-3551
Custom Blinds:1-800-658-7320

Subtotal	\$2,499.00
Pro Xtra Savings	-\$250.00
Appliance Delivery	FREE
Sales Tax (determined in later step)	---

Total

\$2,249⁰⁰

You Saved 10% Off Your Item

Have a promo code?

PO/Job Name (Optional)

Apply

Create a Quote

Save

Checkout

— or —

Paycom

Easy In-Store and Online Returns

Read our Return Policy



Get up to \$100 off

Get a Home Depot Credit Card and receive **\$25** off your purchase of \$25+, **\$50** off purchases \$300+, or **\$100** off orders over \$1,000 ⓘ

Apply Now

Item Total	\$2,249.00
Savings	-\$100.00
New Total	\$2,149.00

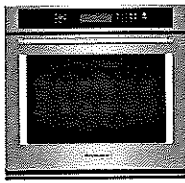
Customers Also Purchased...



KitchenAid 24 in.
PrintShield
Stainless Steel Top

~~\$911.00~~
\$898
Was \$1349

Add To Cart



KitchenAid 30 in.
Single Electric Wall
Oven Self-

~~\$370.00~~
\$3099

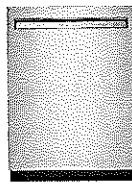
Add To Cart



KitchenAid 30 in.
Double Electric
Wall Oven Self-

~~\$1857.00~~
\$4199

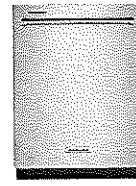
Add To Cart



KitchenAid 24 in.
PrintShield
Stainless Steel

~~\$2527.00~~
\$798
Was \$1149

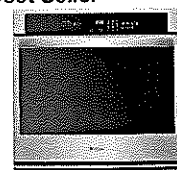
Add To Cart



KitchenAid 24 in.
PrintShield
Stainless Steel Top

~~\$1929.00~~
\$798
Was \$1149

Add To Cart



Whirlpool 30 in.
Single Electric
Thermal Wall Oven

\$1799⁰⁰

Add To Cart



KitchenAid 30 in.
Single Electric
Thermal Wall Oven

\$1799⁰⁰

Add To Cart

Best Seller

(565)

Shoreacres SETH Grant Funds Application

Date of Application: JUNE 1, 2023

Name of Applicant: -

Address: -

Contact Phone: -

Contact Email: -

REDACTED

Type of Project (circle one):
Safety
Mobility Access
Structural Repairs
Roof
X Other SIDING

Briefly describe the proposed project:

We are in need of replacing the old 4' by 8' panel siding on one side and the back of our house with Hardi Plank siding. It leaks at the joints and allows rain to get behind the siding. This keeps the framing and insulation damp. Therefore, termites have moved in. I can tell this because they have eaten through the drywall and left their little mud deposits on the inside of the house.

The pictures show the water / rot damage from the leaks behind the siding on both the East side of the house (under the chimney) and the back, North side of the house (under the deck).

Thank you for your consideration.

Estimated cost of project \$30,755.00 (attach quote(s) to application)

Application received on 6-1-23 by EB

Eligibility requirements: Applicant property must be within the city limits of Shoreacres. Applicant must have a homestead exemption. Applicant must have lived in the city for a minimum of five (5) years.

All grants are matching grants with the homeowner paying 25% and the grant funds paying 75%. City Council may, at its discretion, lower the matching requirement to a minimum of 10%. The homeowner will be required to pay the matching amount upfront.

June 8, 2023

RE: Siding Proposal

This proposal is for only the east side of the house and the back of the house.
The front and west side of the house was done by this same company in 2016.
David Williams

Proposal for:

REDACTED




HOME EXTERIOR SYSTEMS

"We give you a brand new house - at the same old address!"

June 5, 2023

REDACTED

I've attached a proposal for your siding project that includes James Hardie® products along with Tyvek® HomeWrap, Sherwin-Williams® Latitude and other accessories required by the manufacturer. I encourage you to review the link "[JH - HES Install Requirements](#)" so you'll understand the benefits of a **Proven & Guaranteed** James Hardie job installed by Home Exterior Systems.

The Texas Department of Insurance (TDI) requires a Professional Engineer file documentation with the State that siding, window or roof improvements performed in the wind zone met TDI standards. If you do not have sheathing we'll need to add it, and your windows may need to be inset further which can require additional modifications to interior drywall and exterior trim or masonry. (Note: sheathing has gone up dramatically since Feb 2020 and is unstable.)

The attached proposal is organized as follows:

- Cover page and letter
- Siding Proposal, Scope of Work and any annotated photos
- Window Proposal, diagrams, specifications and location photos
- Roof Proposal
- Gutter Proposal and drawing
- Supporting information

Our team of talented and [IFRC](#) Certified Project Managers have worked on unique homes like yours. We have several videos on our [website](#), I'd encourage you to review the 100 year-old house we recently completed in Brenham. We also offer design services that allow you see a rendering of what your home will look like in a different color and style of siding.

Home Exterior Systems is **Proven & Guaranteed**. Award winning builders David Weekley and Howard Tellepsen chose Home Exterior Systems to work on their personal homes because we're the only Greater Houston area remodeler with the quality of crews and customer support capable of winning the GuildQuality [GuildMaster](#) Award and volume to be in the James Hardie Presidents Club. Read our GuildQuality Reviews at: <https://www.guildquality.com/home-exterior-systems>.

Thank you for giving us the opportunity to compete for your project, we'll do everything we can to earn your business, let me know if you have any questions or concerns.

Regards,

Jorge Correa

Project Manager, Home Exterior Systems

Cell: 832-746-1113

Office: 281-797-8367

Email: Jorge@HomeExteriorSystems.com

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REDACTED



Office: 281-Systems (797-8367)
19731 Lake Stone Court, Tomball, TX 77377

Standard Siding Proposal - See Attached "Detailed Scope of Work by Location & Material"				23.05.24	
1a) Siding install James Hardie® Products including items 1b) - 1g) below, Prep & Paint existing or No work to be done; refer to "Detailed Scope of Work"					
b) Demolition: remove one layer of siding & weather resistant barrier for framing & insulation inspection. (Additional layers extra—estimate below, option C)					
c) Inspection/Observation: once wall is open, inspect structure framing and insulation. Observe & Mark Utility lines (electric, water, gas, HVAC)					
d) Framing: Allowance—Replace Vertical framing up to 64 Linear Feet, if necessary. Project Manager provide pricing & Change Order for other necessary framing					
e) Insulation (if needed): No labor charge to install customer supplied batt insulation (up to 40 Square Feet) or \$2.50/SqFt, Material & Labor for R-13 fiberglass					
f) Weather Resistant Barrier: Tyvek® Thermawrap® (moisture barrier); window tape and flashing per manufacturer best practice					
g) Hardie Style: HardiePlank® Lap Siding Select; Size: 8¼", 7" exposure; Finish: Cedarmill; Type: Primed (Note: Smooth, other styles / exposures cost extra)					
2) Trim: where siding is replaced: HardieTrim® 1x4 4/4 (0.75"); Install method: Overlap (Butt-to method cost extra); Finish: Rustic; Type: Primed					
3) Porch & Breezeway Ceiling and Beam: Either HardieSoffit® Panels Finish: Cedarmill; Type: Primed; Or Prep & Paint; refer to "Detailed Scope of Work"					
4) Soffit: Either HardieSoffit® (vented & non-vented where appropriate) Finish: Cedarmill; Type: Primed; Or Prep & Paint; refer to "Detailed Scope of Work"					
5) Fascia: Either HardieTrim® 4/4 (0.75") Finish: Rustic; Type: Primed; Or Prep & Paint; refer to "Detailed Scope of Work"					
6) Caulk per James Hardie® Best Practice Installation instructions (minimize cosmetic caulking; caulk is not applied to ColorPlus® plank butt joints)					
7) Paint: Sherwin-Williams® Resilience® satin finish, refer to "Detailed Scope of Work" 8) Gutters: Remove & Dispose (new gutters in separate proposal)					
9) Clean-up: Remove and dispose of all job related debris and maintain clean and safe job site				Total Price Standard Specifications: \$29,537	
Optional Specifications (check box, initial, and add to total to select an option):				Options	Approved
A) Reimburse cost of City permit & inspection if required. Blueprints/drawings not included. Estimated Pricing, not actual cost				\$500	\$0
B) Additional charge for: travel distance, wind zone, historical district, permits, inspections.				TBD	\$0
C) Price per layer to remove and dispose of more than one layer of siding & house wrap to inspect framing and utilities				\$1,452	\$0
*D) Install 19/32 RTD Sheathing on House & Garage (required in some wind zones, inadequate framing, some Hardie styles)				\$6,130	\$0
E) Change Hardie® styles & finishes from Standard to: Colonial rough				\$1,218	\$1,218
*F) Install 7/16" OSB Sheathing on House & Garage (required in some wind zones, inadequate framing, some Hardie styles)				\$4,083	\$0
G) Install LoE House Wrap				\$2,724	\$0
* Based on Home Depot pre-tax, Base Price per 4'x8' sheet of 7/16" OSB-\$12.35, or 19-32" RTD-\$26.39. If your project requires sheathing we will process a Change Order for the difference between the Home Depot posted price the day we need your material and the "Base Price".					
Document any special or contingent items below. Any change orders or change in project scope can increase project price:					
- Start dates are determined by when approved proposals are received, HOA approval, weather and material/crew availability					
- Roof Top Sections only include the walls with 8" Sierra panels.					
- Next Steps: To approve work, return a signed copy of the proposal. Scan and attach in an email or fax to (281-351-1612).					
Total Prompt Pay Cash Discounted Price for Standard and Selected Options:					\$30,755
Forgo Prompt Pay Cash Discount, use Credit Card or Synchrony Financing:					\$2,460
Total Price for Standard and Selected Options:					\$33,216
Jorge Correa	832-746-1113	06/07/2023	Approval:		Date:
Proposal expires in ten (10) days. This is not designed to rush your decisions. It is necessary, in our current market, due to inflation in both labor and material costs.			Approval:		Date:
<p>Partial Terms & Conditions Home Exterior Systems, LLC (The Company) / Owner 1. Proposal: The Company agrees to provide the Owner a clear and comprehensive scope of work with transparent pricing. Owner agrees to read the proposal and ask questions regarding anything they do not understand. 2. Acceptance of Proposal: The prices, specifications, Terms and Conditions are satisfactory and are hereby accepted. Company is authorized to do the work as specified. IMPORTANT NOTICE: You and your contractor are responsible for meeting the Terms and Conditions of this contract. If you sign this contract and you fail to meet the Terms and Conditions of this contract, you hereby consent to Home Exterior Systems, LLC and/or its subcontractors to assert a Mechanic's, Contractor's, or Materialman's lien against your real property in accordance with Chapter 53 of the Texas Property Code. KNOW YOUR RIGHTS AND DUTIES UNDER THE LAW. 3. Acceptance: The Company agrees to provide the products and services outlined in this Proposal subject to the Owner's compliance with the Terms and Conditions of sale as set forth in the Proposal. The Company agrees to do the work (the "Work") contained herein for the Owner. 4. Authority to sign: Any individual executing this contract represents and warrants that they have the authority to sign this agreement as the Owner. Owner warrants to Company that they are the legal owner of the Property. 5. Entire Agreement: This Agreement and the Attachments hereto constitute the entire agreement between the contracting parties concerning the subject matter hereof. All prior oral agreements, representations, warranties and covenants are contained herein. There are no separate warranties, representations, covenants or agreements, expressed or implied, between the parties except those expressly set forth in this agreement. Any amendments or modifications of this agreement MUST be in writing and executed by the contracting parties. 6. Work Standards: All work performed by The Company under this agreement shall be done in a workmanlike manner and in accordance with manufacturer's specifications. The Company will remove and properly dispose of the debris generated by the removal and installation of material under this Proposal. 7. Supervision: The Company has Project Managers who supervise and direct the work using their best skills and attention. The Project Manager is an independent contractor and shall be solely responsible for all construction means, methods, techniques, sequences and procedures for contracting and performing all portions of the work and quality control under the agreement. 8. Insurance: The Company has in force General Liability Insurance and Property Damage Insurance in connection with all work executed by The Company on the Owners premises. A certificate of insurance will be provided upon request. Owner agrees to carry homeowner's insurance covering fire, theft, storm, and damage to the property sufficient to cover the Work and materials under construction by the Company and agrees to compensate the Company for losses sustained by these conditions. Approval of complete Terms & Conditions required prior job start; available upon request.</p>					

23.05.24	Customer Info	
Name	<div style="border: 2px solid blue; border-radius: 15px; padding: 10px; display: inline-block;"> REDACTED </div>	
Address		
City, Zip		
Phone 1		
Phone 2		
Email		

Guide to Scope of Work Tables	
All the Material at that Location will be Replaced & Painted or Prepped & Painted	100%
A portion of the Material at that Location will be Replaced & Painted or Prepped & Painted	50%
No Work to be done for Location or Material	
Not Applicable for Location or Material	n/a

Siding	Bay/Box	Door	PC	Beam	Fascia	Soffit	Trim	PO	Posts	Shut	Dorm
Hardie	Bay/Box Windows	Single & Ext. only	Porch Ceiling	Ceiling Beams	Fascia	Soffit	Extra Trim	Paint Only	Clad 4x6 x 8'	Shutters	Dormer

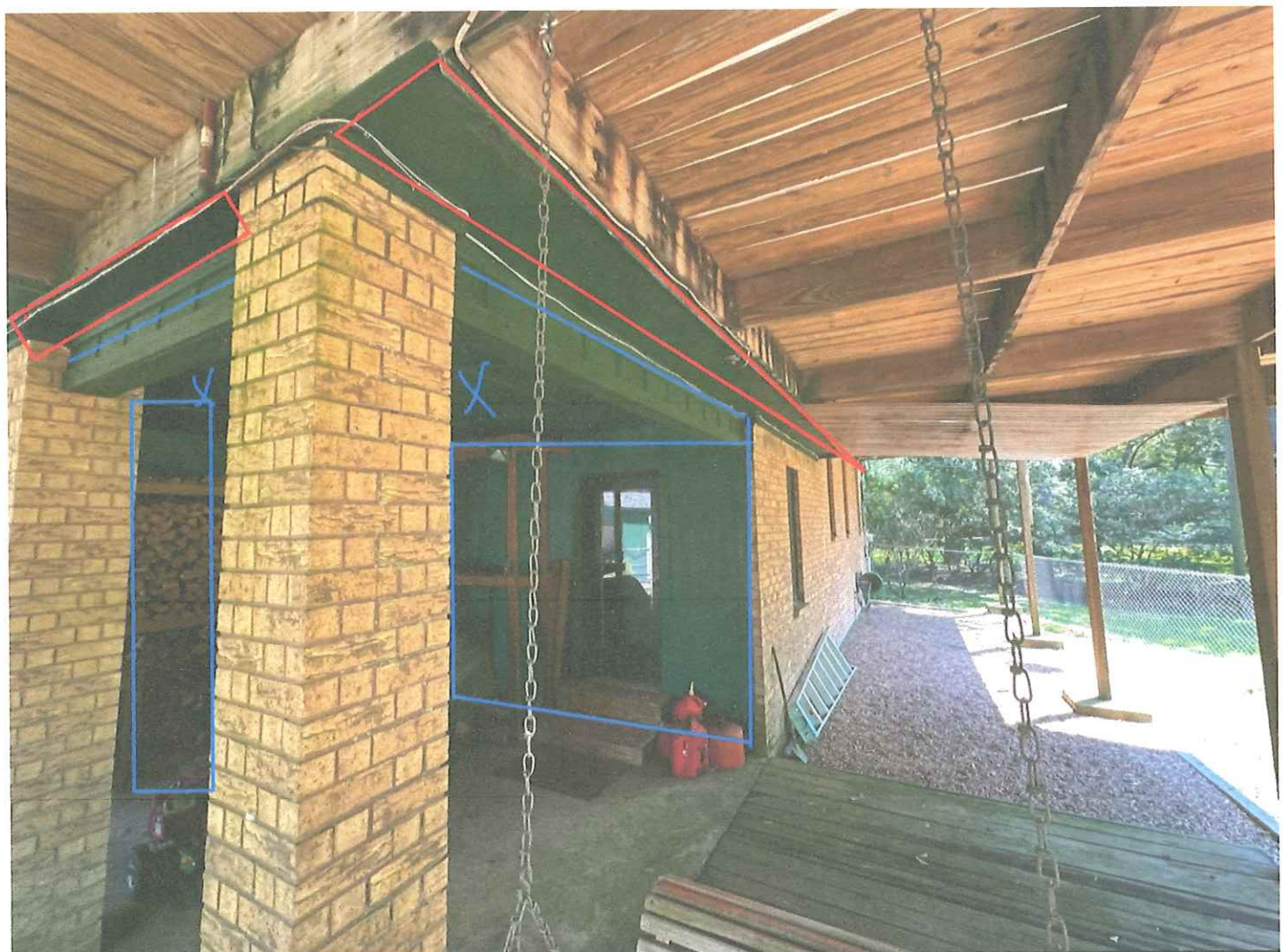
Siding - Detailed Scope of Work by Location & Material for:											
Location / Material	Replace with James Hardie & Paint										Total
	Siding	Bay/Box	PC	Beam	Fascia	Soffit	Trim	Posts	Other	Dorm	
Front											
Right	100%				100%	100%					
Back	100%				100%	100%					
Left											
Garage											
Chim	100%										
Roof top					100%	100%					
1st floor				100%		100%					
Total	\$19,836			\$650	\$1,936	\$4,760	\$200				\$27,382

Siding - Detailed Scope of Work by Location & Material for:												
Location / Material	Prep & Paint Only Existing											Total
	Siding	Bay/Box	Door	PC	Beam	Fascia	Soffit	Trim	PO	Posts	Other	
Front												
Right												
Back												
Left												
Garage												
Chim												
Roof top	100%											
1st floor	100%			100%								
Total	\$1,743			\$413								\$2,155

Total Selected Options												\$1,218
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Total	\$21,579			\$413	\$650	\$1,936	\$4,760	\$200				\$30,755
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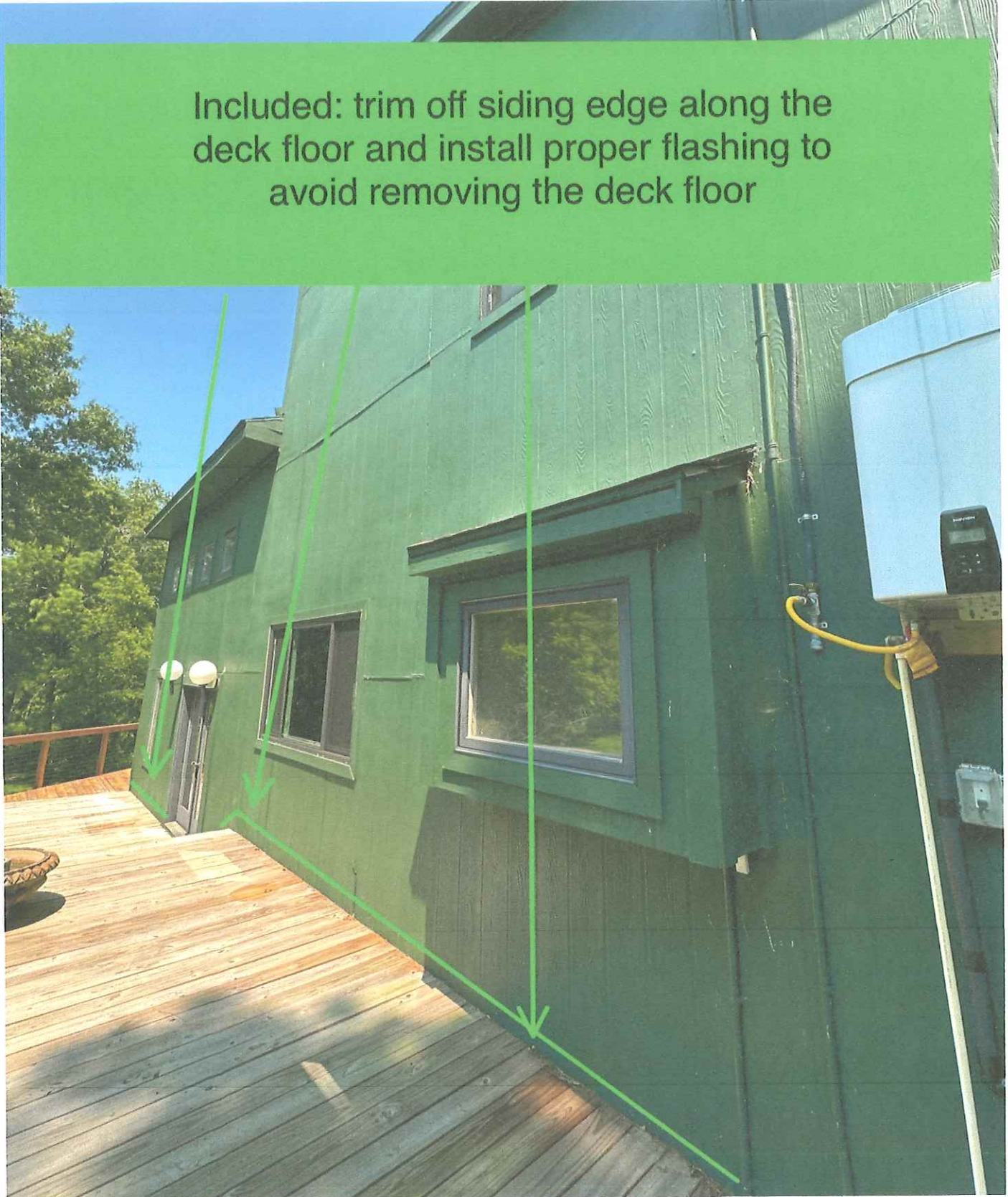
Provided pricing is based on being award the entire job and quoted scope. Pricing is not available as an a la carte model

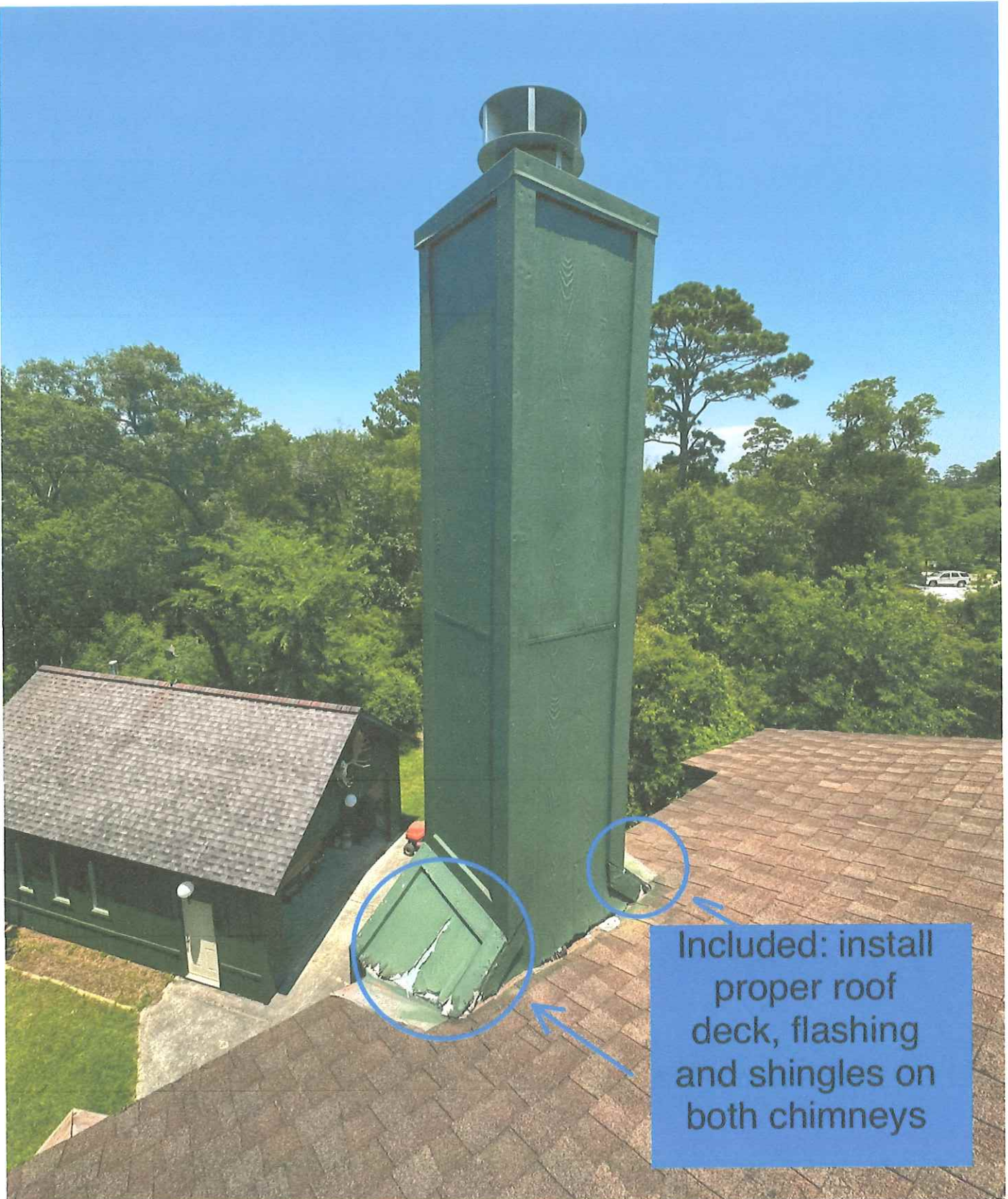


Included: replace soffit underneath deck areas

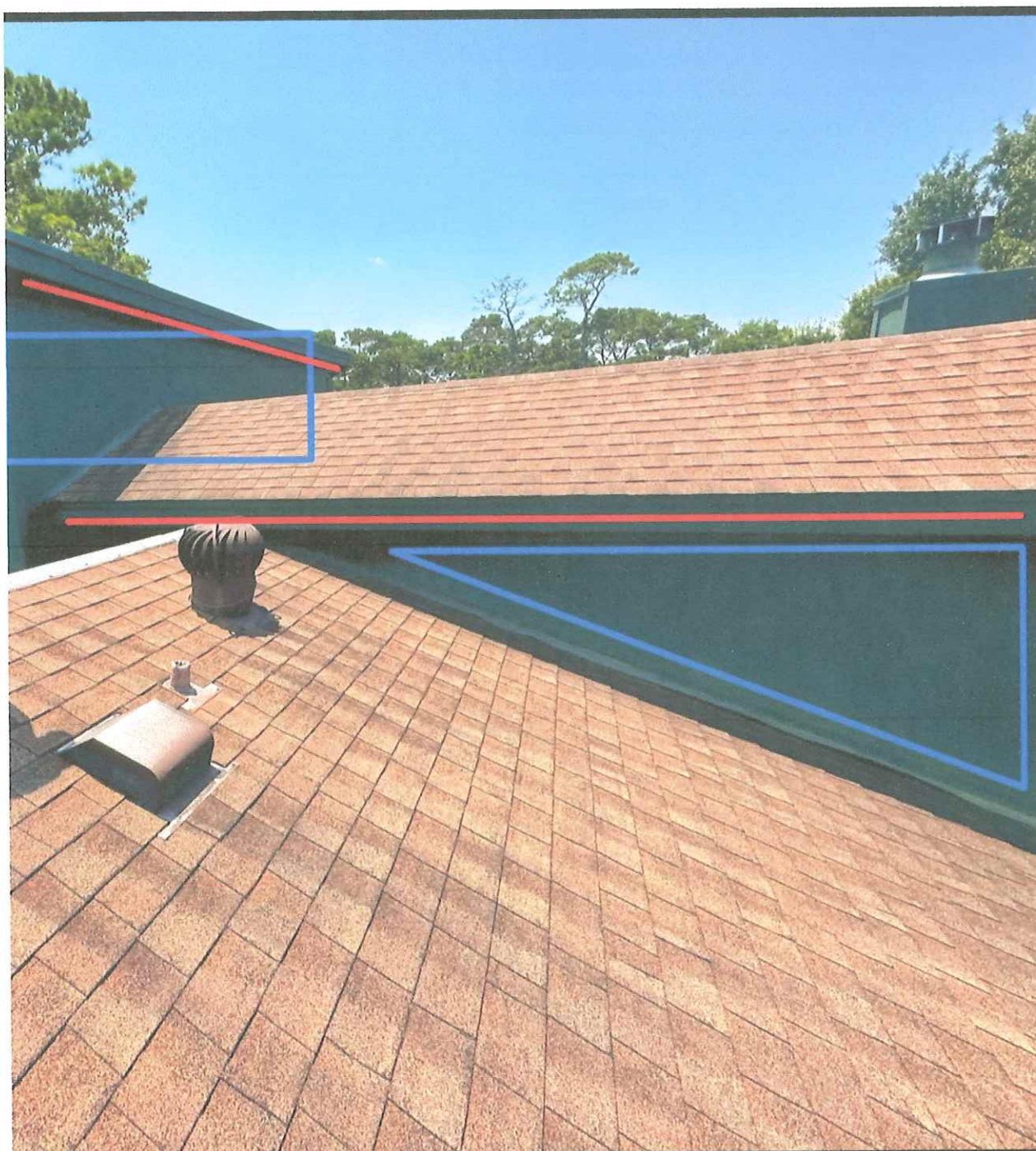
Included: prep and paint ceiling, header and siding in this areas

Included: trim off siding edge along the deck floor and install proper flashing to avoid removing the deck floor

A photograph of a green-sided house with a wooden deck. Green arrows point to the siding edge along the deck floor, indicating the area for trimming and flashing installation. The house has a green door and a window. A white water heater is visible on the right side of the house. The deck is made of wooden planks. The background shows trees and a clear blue sky.



Included: install
proper roof
deck, flashing
and shingles on
both chimneys

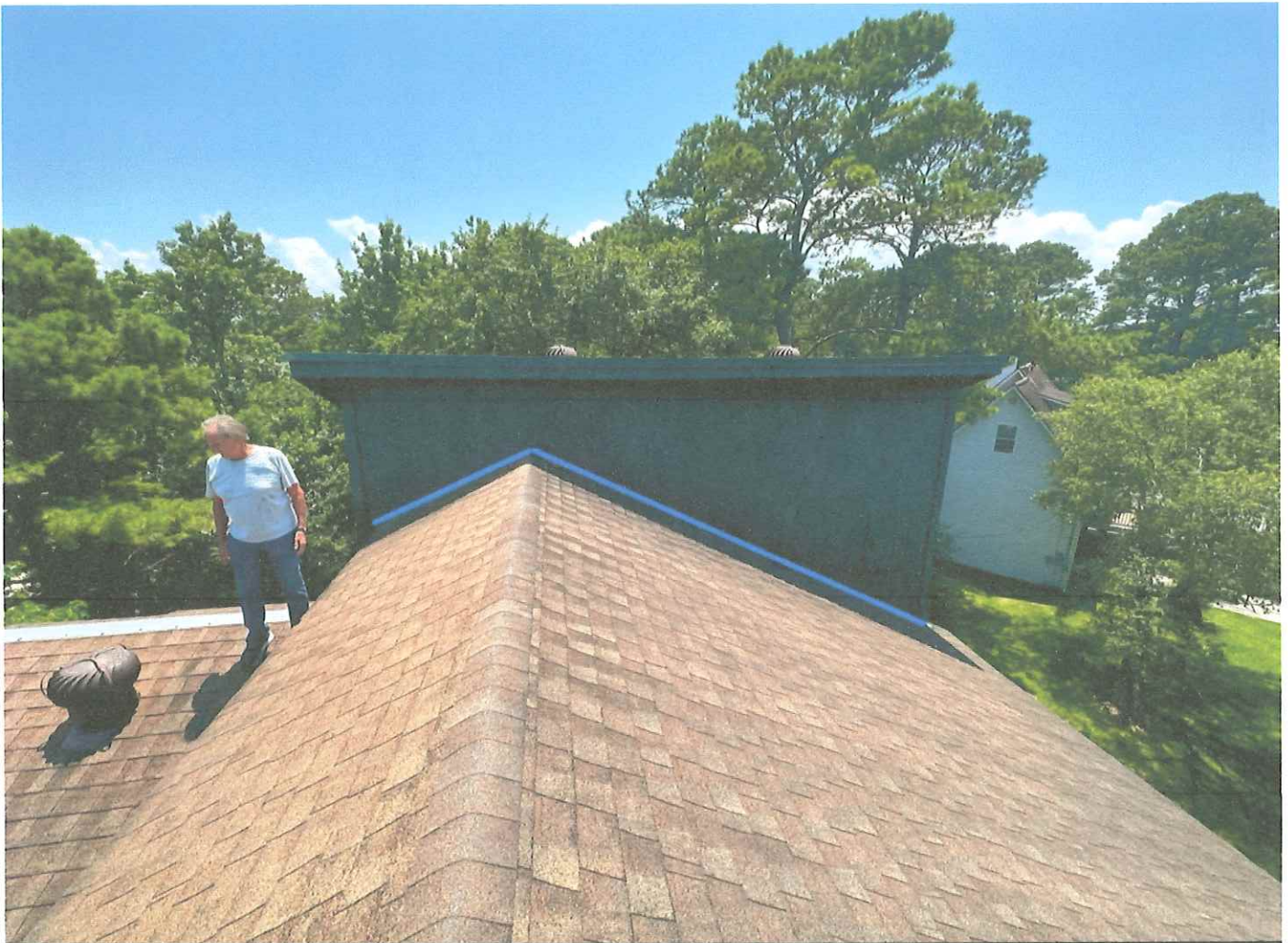


Included: prep and paint siding on these walls

Included: replace wood soffit on these eaves

Included: replace
this pipe cover with
BulletBoot pipe jack



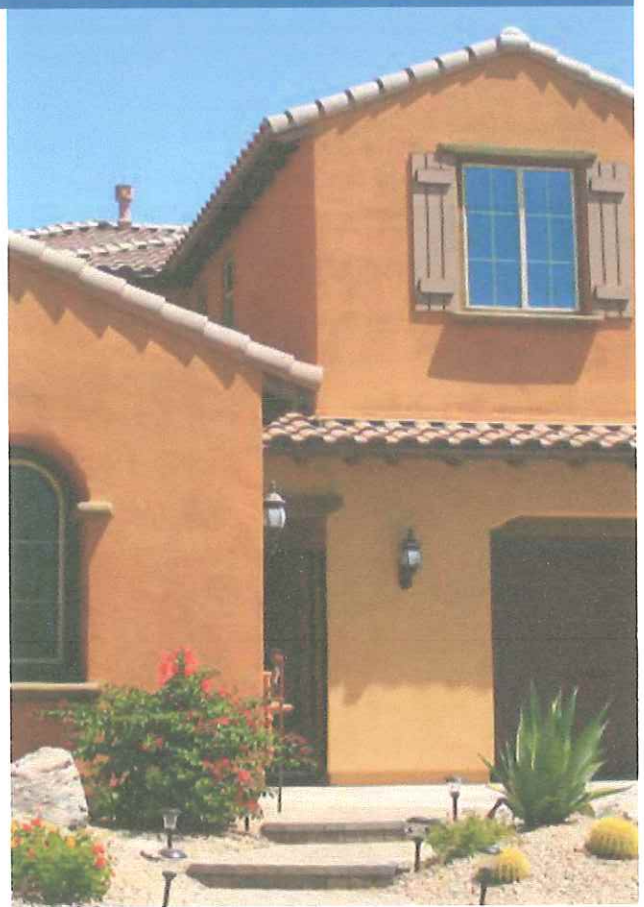


Included: replace base flashing in this section and install step flashing and shingles as needed.



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