



## NOTICE OF MEETING

Notice is hereby given that a Regular Meeting of the City Council of the City of Shoreacres, Texas, will be held on April 8, 2024 at 6:00 p.m. in the City Council Chambers on the first floor at City Hall, 601 Shore Acres Blvd., Shoreacres, Texas, or remotely via Zoom, at which time the following subjects will be discussed, to wit:

### 1.0 CALL TO ORDER / ROLL CALL: Members Present and Absent

### 2.0 PLEDGES OF ALLEGIANCE

#### Texas Pledge:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

### 3.0 SPECIAL PRESENTATIONS

#### 3.1 None

### 4.0 COUNCIL REPORTS & REQUESTS

#### 4.1 An opportunity for members of council to share community news.

### 5.0 PUBLIC HEARINGS & PUBLIC COMMENTS

#### 5.1 Public Comments

This is an opportunity for the public to address the council. Time is limited to five minutes per speaker. Comments are to be directed to the city council and dialogue with the audience is not permitted. Councilmembers are prohibited by law from participating in discussion or deliberation of items not specifically identified on this agenda.

### 6.0 ADMINISTRATIVE REPORTS

#### 6.1 City Manager's Report <sup>Harrison</sup>

#### 6.2 Monthly Police Department Report. <sup>Harrison</sup>

#### 6.3 Monthly Public Works Department Report. <sup>Harrison</sup>

### 7.0 BUSINESS

#### 7.1 Minutes from the March 11, 2024 meeting. <sup>Goodman</sup>

#### 7.2 Second regular meeting <sup>Jennings</sup>

### 8.0 ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Shoreacres, Texas is a true and correct copy of said Notice and that I posted a copy of said Notice on the bulletin board at City Hall on **April 5, 2024** at or before 6:00 p.m., at a place convenient and readily accessible to the general public at all times; to remain so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATED THIS April 5, 2024.

*David Jennings*

David Jennings, Mayor



SHOREACRES, TEXAS

The City Council of the City of Shoreacres reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

The City Council Chamber is wheelchair accessible and accessible parking spaces are available.

Requests for accommodation or interpretive services must be made at least two (2) working days prior to the meeting. Please contact the City Office at 281.471.2244 or fax 281.471.8955 for additional information.

I, the undersigned, do hereby certify that this Notice of Meeting was removed from the City Hall bulletin board at 6:00 PM on April 9, 2024.

BY: \_\_\_\_\_

**\*\*\*\* ZOOM MEETING INFORMATION \*\*\*\***

Meeting ID: 815 6690 9130

Passcode: 551797

Phone number to call in: (346) 248-7799



## CASH POSITION MARCH 2024

### 2024 Restricted Funds:

|                                       |                     |
|---------------------------------------|---------------------|
| Restricted Debt                       | \$32,461.32         |
| Utility Deposit Fund                  | \$93,866.06         |
| Road Repair Taxes Collected (TexPool) | \$62,121.31         |
| <b>Total</b>                          | <b>\$188,448.69</b> |

### Unencumbered Funds:

|                               |                       |
|-------------------------------|-----------------------|
| General Fund Checking         | \$602,732.19          |
| Utility Checking              | \$124,782.09          |
| Unencumbered Funds (Tex Pool) | \$1,020,909.39        |
| <b>Total</b>                  | <b>\$1,748,423.50</b> |

**City of Shoreacres**  
**Profit & Loss Budget vs. Actual**  
 October 2023 through March 2024

|  | <u>Oct '23 - Mar 24</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--|-------------------------|---------------|-----------------------|--------------------|
| <b>Ordinary Income/Expense</b>               |                         |               |                       |                    |
| <b>Income</b>                                |                         |               |                       |                    |
| <b>4010 · Property Tax Revenue</b>           | 1,123,791.82            | 648,454.32    | 475,337.50            | 173.3%             |
| <b>Non-Property Tax</b>                      |                         |               |                       |                    |
| <b>Franchise Taxes</b>                       |                         |               |                       |                    |
| 4021 · Electric                              | 30,232.60               | 18,999.94     | 11,232.66             | 159.1%             |
| 4022 · Gas                                   | 10,274.29               | 6,000.00      | 4,274.29              | 171.2%             |
| 4023 · Telephone                             | 547.26                  | 900.00        | (352.74)              | 60.8%              |
| 4024 · CATV                                  | 9,576.75                | 6,000.00      | 3,576.75              | 159.6%             |
| <b>Total Franchise Taxes</b>                 | 50,630.90               | 31,899.94     | 18,730.96             | 158.7%             |
| <b>4030 · Sales Tax</b>                      |                         |               |                       |                    |
| 4035 · Sales Tax Road Maint                  | 25,802.92               | 24,999.98     | 802.94                | 103.2%             |
| 4030 · Sales Tax - Other                     | 77,408.89               | 90,000.00     | (12,591.11)           | 86.0%              |
| <b>Total 4030 · Sales Tax</b>                | 103,211.81              | 114,999.98    | (11,788.17)           | 89.7%              |
| <b>4040 · Mixed Beverage Tax</b>             | 1,922.02                | 2,199.98      | (277.96)              | 87.4%              |
| <b>Total Non-Property Tax</b>                | 155,764.73              | 149,099.90    | 6,664.83              | 104.5%             |
| <b>Capital &amp; Property</b>                |                         |               |                       |                    |
| 4052 · TexPool Interest Income               | 18,403.72               | 2,400.00      | 16,003.72             | 766.8%             |
| 4051 · Checking Account Interest             | 2,372.63                | 4,629.98      | (2,257.35)            | 51.2%              |
| 4060 · Leases & Rentals Income               | 8,586.98                | 9,000.00      | (413.02)              | 95.4%              |
| <b>Total Capital &amp; Property</b>          | 29,363.33               | 16,029.98     | 13,333.35             | 183.2%             |
| <b>Service Contracts &amp; Permits</b>       |                         |               |                       |                    |
| 4110 · Building Permits                      | 15,250.00               | 12,000.00     | 3,250.00              | 127.1%             |
| <b>Total Service Contracts &amp; Permits</b> | 15,250.00               | 12,000.00     | 3,250.00              | 127.1%             |
| <b>Municipal Court Revenue</b>               |                         |               |                       |                    |
| 4200 · Municipal Court Revenue               |                         |               |                       |                    |
| 4232 · Court Technology                      | 1,456.99                | 750.00        | 706.99                | 194.3%             |
| 4351 · Warrant Fees                          | 3,683.20                | 600.00        | 3,083.20              | 613.9%             |
| 4210 · Fines & Fees                          | 88,336.57               | 75,000.00     | 13,336.57             | 117.8%             |
| 4321 · Court Security                        | 1,684.34                | 750.00        | 934.34                | 224.6%             |
| <b>Total 4200 · Municipal Court Revenue</b>  | 95,161.10               | 77,100.00     | 18,061.10             | 123.4%             |
| <b>Total Municipal Court Revenue</b>         | 95,161.10               | 77,100.00     | 18,061.10             | 123.4%             |
| <b>Utility Fund Revenue</b>                  |                         |               |                       |                    |
| 4710 · Water Service                         | 173,432.12              | 167,270.40    | 6,161.72              | 103.7%             |
| 4715 · Water & Sewer Tap Fees                | 1,300.00                | 3,000.00      | (1,700.00)            | 43.3%              |
| 4721 · Late Fee                              | 12,578.64               | 3,600.00      | 8,978.64              | 349.4%             |
| 4810 · Sewer Service                         | 102,420.41              | 82,764.00     | 19,656.41             | 123.7%             |
| 4910 · Refuse Collection                     | 105,843.33              | 97,999.98     | 7,843.35              | 108.0%             |
| 4920 · UF Sales Tax Revenue                  | 8,288.56                | 6,105.00      | 2,183.56              | 135.8%             |
| <b>Total Utility Fund Revenue</b>            | 403,863.06              | 360,739.38    | 43,123.68             | 112.0%             |
| <b>Grants Revenue</b>                        |                         |               |                       |                    |
| 4091 · Police Training Grant                 | 1,075.88                | 300.00        | 775.88                | 358.6%             |
| <b>Total Grants Revenue</b>                  | 1,075.88                | 300.00        | 775.88                | 358.6%             |
| <b>Miscellaneous Income</b>                  |                         |               |                       |                    |
| 4095 · San Jac Maritime Col Patrol           | 22,079.22               | 22,020.00     | 59.22                 | 100.3%             |
| 4070 · Child Safety Fees                     | 815.86                  | 1,200.00      | (384.14)              | 68.0%              |
| 4090 · Other Income                          | 12,680.63               | 9,900.00      | 2,780.63              | 128.1%             |
| <b>Total Miscellaneous Income</b>            | 35,575.71               | 33,120.00     | 2,455.71              | 107.4%             |
| <b>Total Income</b>                          | 1,859,845.63            | 1,296,843.58  | 563,002.05            | 143.4%             |
| <b>Gross Profit</b>                          | 1,859,845.63            | 1,296,843.58  | 563,002.05            | 143.4%             |

**City of Shoreacres**  
**Profit & Loss Budget vs. Actual**  
October 2023 through March 2024

| Expense                                 | Oct '23 - Mar 24  | Budget            | \$ Over Budget     | % of Budget   |
|---|-------------------|-------------------|--------------------|---------------|
| <b>Personnel</b>                        |                   |                   |                    |               |
| <b>Salaries</b>                         |                   |                   |                    |               |
| 6110 · Wages                            | 302,275.83        | 299,481.71        | 2,794.12           | 100.9%        |
| 6120 · Overtime                         | 2,758.26          | 4,380.38          | (1,622.12)         | 63.0%         |
| 6125 · Overtime - Police                | 10,679.80         | 14,648.51         | (3,968.71)         | 72.9%         |
| 6130 · Bonus - City Manager             | 0.00              | 6,000.00          | (6,000.00)         | 0.0%          |
| 6140 · Longevity                        | 4,480.00          | 2,140.02          | 2,339.98           | 209.3%        |
| 6143 · Sick Pay Wages                   | 0.00              | 7,698.19          | (7,698.19)         | 0.0%          |
| 6145 · Certification Pay                | 67.50             | 1,620.00          | (1,552.50)         | 4.2%          |
| <b>Total Salaries</b>                   | <b>320,261.39</b> | <b>335,968.81</b> | <b>(15,707.42)</b> | <b>95.3%</b>  |
| <b>Payroll Taxes</b>                    |                   |                   |                    |               |
| 6150 · Social Security & Medicare       | 26,794.32         | 24,591.70         | 2,202.62           | 109.0%        |
| 6185 · Unemployment Tax                 | 1,643.51          | 8,073.95          | (6,430.44)         | 20.4%         |
| <b>Total Payroll Taxes</b>              | <b>28,437.83</b>  | <b>32,665.65</b>  | <b>(4,227.82)</b>  | <b>87.1%</b>  |
| <b>Other Personnel</b>                  |                   |                   |                    |               |
| 6160 · TMRS Retirement                  | 14,893.30         | 15,988.10         | (1,094.80)         | 93.2%         |
| 6170 · Health & Life Insurance          | 75,275.71         | 75,791.95         | (516.24)           | 99.3%         |
| 6180 · Worker's Compensation            | 15,962.87         | 7,931.44          | 8,031.43           | 201.3%        |
| 6190 · Pre-employment                   | 0.00              | 510.00            | (510.00)           | 0.0%          |
| <b>Total Other Personnel</b>            | <b>106,131.88</b> | <b>100,221.49</b> | <b>5,910.39</b>    | <b>105.9%</b> |
| <b>Total Personnel</b>                  | <b>454,831.10</b> | <b>468,855.95</b> | <b>(14,024.85)</b> | <b>97.0%</b>  |
| <b>Maintenance &amp; Supplies</b>       |                   |                   |                    |               |
| 6210 · Building maintenance             | 1,818.48          | 11,400.00         | (9,581.52)         | 16.0%         |
| 6211 · Building Remodeling              | 0.00              | 0.00              | 0.00               | 0.0%          |
| 6215 · Maintenance - Equipment          | 3,534.51          | 8,799.98          | (5,265.47)         | 40.2%         |
| 6220 · Vehicle maintenance              | 2,102.70          | 6,000.00          | (3,897.30)         | 35.0%         |
| 6225 · Other maintenance                | 21,188.59         | 13,399.98         | 7,788.61           | 158.1%        |
| 6230 · Office supplies                  | 6,115.16          | 4,860.00          | 1,255.16           | 125.8%        |
| 6232 · Postage                          | 4,681.83          | 3,000.00          | 1,681.83           | 156.1%        |
| 6234 · Printed/ billing supplies        | 0.00              | 7,500.00          | (7,500.00)         | 0.0%          |
| 6236 · Software                         | 13,560.79         | 10,200.00         | 3,360.79           | 132.9%        |
| 6238 · Meters                           | 0.00              | 3,000.00          | (3,000.00)         | 0.0%          |
| 6240 · Small equipment & tools          | 5,661.10          | 15,900.00         | (10,238.90)        | 35.6%         |
| 6245 · General supplies                 | 376.39            | 2,100.00          | (1,723.61)         | 17.9%         |
| 6250 · Vehicle fuel                     | 6,744.87          | 10,099.98         | (3,355.11)         | 66.8%         |
| 6255 · Mosquito/ Weed Control           | 0.00              | 18,000.00         | (18,000.00)        | 0.0%          |
| 6260 · Signs                            | 1,519.05          | 600.00            | 919.05             | 253.2%        |
| 6265 · Uniforms                         | (3,800.88)        | 1,800.00          | (5,600.88)         | (211.2)%      |
| 6270 · Mileage/Vehicle Allowance        | 5,400.00          | 5,400.00          | 0.00               | 100.0%        |
| 6281 · Street maintenance (sales tax)   | 0.00              | 15,999.98         | (15,999.98)        | 0.0%          |
| 6285 · Storm drainage/ maintenance      | 4,168.24          | 6,000.00          | (1,831.76)         | 69.5%         |
| <b>Total Maintenance &amp; Supplies</b> | <b>73,070.83</b>  | <b>144,059.92</b> | <b>(70,989.09)</b> | <b>50.7%</b>  |
| <b>Services</b>                         |                   |                   |                    |               |
| 6971 · Record Retention                 | 1,542.00          | 1,320.00          | 222.00             | 116.8%        |
| 6920 · UF Sales Tax                     | 7,055.46          | 6,105.00          | 950.46             | 115.6%        |
| 6375 · Prisoner services                | 9,402.90          | 11,499.98         | (2,097.08)         | 81.8%         |
| 6285S · Clean-Up, Green-Up              | 0.00              | 18,000.00         | (18,000.00)        | 0.0%          |
| 6292 · Court security                   | 0.00              | 600.00            | (600.00)           | 0.0%          |
| 6294 · Court technology                 | 0.00              | 1,200.00          | (1,200.00)         | 0.0%          |
| 6296 · Municipal court jury fees        | 0.00              | 300.00            | (300.00)           | 0.0%          |
| 6310 · Telephone & internet             | 4,684.50          | 6,300.00          | (1,615.50)         | 74.4%         |
| 6315 · Cellular phones                  | 722.72            | 1,380.00          | (657.28)           | 52.4%         |
| 6317 · Wireless Broadband Service       | 401.32            | 1,200.00          | (798.68)           | 33.4%         |
| 6319 · Radio Airtime                    | 6,396.00          | 3,750.00          | 2,646.00           | 170.6%        |
| 6320 · Utilities - electric             | 13,706.75         | 22,200.00         | (8,493.25)         | 61.7%         |
| 6321 · Electricity - Street Lights      | 4,345.10          | 5,880.00          | (1,534.90)         | 73.9%         |
| 6322 · Utilities - Gas                  | 511.90            | 1,140.00          | (628.10)           | 44.9%         |
| 6324 · Surface water purchase           | 59,679.32         | 54,000.00         | 5,679.32           | 110.5%        |

**City of Shoreacres**  
**Profit & Loss Budget vs. Actual**  
 October 2023 through March 2024

|   | Oct '23 - Mar 24    | Budget              | \$ Over Budget      | % of Budget     |
|---|---------------------|---------------------|---------------------|-----------------|
| 6330 · Dues & subscriptions               | 7,178.94            | 2,475.00            | 4,703.94            | 290.1%          |
| 6335 · Bank service charges               | 2,009.88            | 499.98              | 1,509.90            | 402.0%          |
| 6340 · Legal Notices / Newspapers         | 199.50              | 300.00              | (100.50)            | 66.5%           |
| 6342 · Election expense                   | 1,605.00            | 4,800.00            | (3,195.00)          | 33.4%           |
| 6343 · Merchant service fees              | 1,200.74            | 2,949.98            | (1,749.24)          | 40.7%           |
| 6344 · Municipal code                     | 160.48              | 1,800.00            | (1,639.52)          | 8.9%            |
| 6348 · Regulatory/ permitting             | 1,880.05            | 1,200.00            | 680.05              | 156.7%          |
| 6350 · Emergency preparedness planning    | 0.00                | 1,999.98            | (1,999.98)          | 0.0%            |
| 6352 · Animal control services            | 0.00                | 300.00              | (300.00)            | 0.0%            |
| 6354 · Child safety programs              | 0.00                | 1,200.00            | (1,200.00)          | 0.0%            |
| 6355 · Bank service charges - Water       | 317.03              | 120.00              | 197.03              | 264.2%          |
| 6356 · Special projects/ events           | 575.13              | 900.00              | (324.87)            | 63.9%           |
| 6360 · Judge retainer                     | 3,512.11            | 1,800.00            | 1,712.11            | 195.1%          |
| 6361 · Prosecutor retainer                | 2,812.50            | 1,800.00            | 1,012.50            | 156.3%          |
| 6362 · Tax appraisal district fees        | 5,270.00            | 4,500.00            | 770.00              | 117.1%          |
| 6363 · Property tax collection            | 0.00                | 2,100.00            | (2,100.00)          | 0.0%            |
| 6364 · Auditing/ accounting               | 14,800.00           | 15,999.98           | (1,199.98)          | 92.5%           |
| 6365 · Legal fees                         | 5,323.22            | 9,000.00            | (3,676.78)          | 59.1%           |
| 6366 · Engineering fees                   | 2,050.00            | 1,200.00            | 850.00              | 170.8%          |
| 6367 · Building inspector                 | 8,791.50            | 12,000.00           | (3,208.50)          | 73.3%           |
| 6368 · Janitorial Services                | 2,860.00            | 3,600.00            | (740.00)            | 79.4%           |
| 6369-20 · Warrant Reporting               | 274.29              | 300.00              | (25.71)             | 91.4%           |
| 6369-50 · Outside Services                | 259,207.54          | 101,199.98          | 158,007.56          | 256.1%          |
| 6369-70 · Laboratory analysis             | 1,112.00            |                     |                     |                 |
| 6370 · Mayor/ Council expenses            | 0.00                | 300.00              | (300.00)            | 0.0%            |
| 6372 · Training/ travel                   | 4,309.00            | 2,700.00            | 1,609.00            | 159.6%          |
| 6374 · Firearm qualifications             | 0.00                | 600.00              | (600.00)            | 0.0%            |
| 6380 · Property insurance                 | 10,084.26           | 9,900.00            | 184.26              | 101.9%          |
| 6384 · Liability insurance                | 18,012.69           | 15,304.46           | 2,708.23            | 117.7%          |
| 6386 · Bond insurance                     | 0.00                | 262.50              | (262.50)            | 0.0%            |
| 6390-10 · Fire protection                 | 69,093.60           | 82,500.00           | (13,406.40)         | 83.7%           |
| 6390-20 · State traffic violation fees    | 23,906.51           | 18,000.00           | 5,906.51            | 132.8%          |
| 6391 · Emergency Medical Services         | 19,833.33           | 24,000.00           | (4,166.67)          | 82.6%           |
| 6392 · Dispatch contract                  | 22,234.65           | 27,000.00           | (4,765.35)          | 82.4%           |
| 6394 · Collection contract                | 79,359.06           | 79,999.98           | (640.92)            | 99.2%           |
| 6396 · Maintenance agreement              | 1,438.00            | 1,500.00            | (62.00)             | 95.9%           |
| 6398 · Contract - Treatment               | 0.00                | 4,200.00            | (4,200.00)          | 0.0%            |
| 6399 · Contingency                        | 0.00                | 600.00              | (600.00)            | 0.0%            |
| <b>Total Services</b>                     | <b>677,858.98</b>   | <b>573,786.82</b>   | <b>104,072.16</b>   | <b>118.1%</b>   |
| <b>Capital Outlays</b>                    |                     |                     |                     |                 |
| 6820 · Buildings/ facilities              |                     |                     |                     |                 |
| 6821 · Pavilion                           | 2,900.00            |                     |                     |                 |
| 6820 · Buildings/ facilities - Other      | 62,304.90           | 49,999.98           | 12,304.92           | 124.6%          |
| <b>Total 6820 · Buildings/ facilities</b> | <b>65,204.90</b>    | <b>49,999.98</b>    | <b>15,204.92</b>    | <b>130.4%</b>   |
| 6850 · Streets & drainage                 | 0.00                | 157,309.95          | (157,309.95)        | 0.0%            |
| 6880 · Vehicles                           | 0.00                | 37,500.00           | (37,500.00)         | 0.0%            |
| <b>Total Capital Outlays</b>              | <b>65,204.90</b>    | <b>244,809.93</b>   | <b>(179,605.03)</b> | <b>26.6%</b>    |
| 6560 · Payroll Expenses                   | 3,513.11            |                     |                     |                 |
| <b>Total Expense</b>                      | <b>1,274,478.92</b> | <b>1,431,512.62</b> | <b>(157,033.70)</b> | <b>89.0%</b>    |
| <b>Net Ordinary Income</b>                | <b>585,366.71</b>   | <b>(134,669.04)</b> | <b>720,035.75</b>   | <b>(434.7)%</b> |
| <b>Other Income/Expense</b>               |                     |                     |                     |                 |
| Other Income                              |                     |                     |                     |                 |
| 4950 · Credit Card Fees                   | 2,560.43            |                     |                     |                 |
| Transfers in                              |                     |                     |                     |                 |
| 7992 · Transfers from Utility Fund        | 0.00                | 74,251.26           | (74,251.26)         | 0.0%            |
| <b>Total Transfers in</b>                 | <b>0.00</b>         | <b>74,251.26</b>    | <b>(74,251.26)</b>  | <b>0.0%</b>     |
| <b>Total Other Income</b>                 | <b>2,560.43</b>     | <b>74,251.26</b>    | <b>(71,690.83)</b>  | <b>3.4%</b>     |

City of Shoreacres  
**Profit & Loss Budget vs. Actual**  
October 2023 through March 2024

|                                  | <u>Oct '23 - Mar 24</u> | <u>Budget</u>      | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|----------------------------------|-------------------------|--------------------|-----------------------|--------------------|
| Other Expense                    |                         |                    |                       |                    |
| 2-9901 · Interest Expense - TWDB | 0.00                    | 0.00               | 0.00                  | 0.0%               |
| Total Other Expense              | 0.00                    | 0.00               | 0.00                  | 0.0%               |
| Net Other Income                 | 2,560.43                | 74,251.26          | (71,690.83)           | 3.4%               |
| Net Income                       | <u>587,927.14</u>       | <u>(60,417.78)</u> | <u>648,344.92</u>     | <u>(973.1)%</u>    |

# Shoreacres Police Department

602 Shore Acres Blvd., Shoreacres, Texas 77571 / 281.307.1950 / Fax: 281.471.8955



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## MEMORANDUM

DATE: April 2, 2024  
TO: City Council  
FROM: Troy D. Harrison  
RE: March 2024 Activity report

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Below are the listed calls for service during the month of March 2024:

### **Nature Calls**

|                                |    |
|--------------------------------|----|
| 911 HANG UP                    | 1  |
| ACCIDENT MAJOR                 | 1  |
| ANIMAL CONTROL PROBLEM         | 4  |
| ASSIST BY LAW                  | 14 |
| ASSIST CITIZEN                 | 5  |
| CIVIL PROBLEM STANDBY          | 4  |
| DISABLED VEHICLE               | 1  |
| DISTURBANCE                    | 3  |
| FLAGDOWN                       | 2  |
| FOLLOW UP                      | 6  |
| HARASSMENT                     | 5  |
| LOST MISSING RECOVERED ABDUCTD | 1  |
| LOUD MUSIC NOISE               | 4  |
| MINOR ACCIDENT                 | 1  |
| RECKLESS DRIVER CONDUCT        | 1  |
| SUSPICIOUS CIRC PERSON VEHICLE | 6  |
| THEFT                          | 1  |
| TRAFFIC HAZ PROB DIRECT RELAT  | 3  |
| TRAFFIC STOP                   | 46 |
| TRESPASS                       | 1  |
| VIOLATION CITY ORDINANCE       | 2  |
| WELFARE CONCERN                | 7  |

|                                     |            |
|-------------------------------------|------------|
| <b>Total Calls:</b>                 | <b>119</b> |
| <b>Total Citations:</b>             | <b>52</b>  |
| <b>Total House Watches:</b>         | <b>64</b>  |
| <b>San Jacinto College Patrols:</b> | <b>186</b> |
| <b>HYC Patrols</b>                  | <b>186</b> |





# PRODUCTION UPDATES FOR CITY OF SHOREACRES - MARCH 2024

## PRODUCTION STATUS

|                 |                          |                          |
|-----------------|--------------------------|--------------------------|
| Well #1, 3395   | OPERATING WITH NO ISSUES | WELL PRODUCING - 363 GPM |
| Well #2, 1577   | OPERATING WITH NO ISSUES | WELL PRODUCING - 100 GPM |
| Well #3, 4061   | OPERATING WITH NO ISSUES | WELL PRODUCING - 450 GPM |
| Lift Station #1 | OPERATING WITH NO ISSUES |                          |
| Lift Station #2 | OPERATING WITH NO ISSUES |                          |
| Lift Station #3 | OPERATING WITH NO ISSUES |                          |

## PRODUCTION SUMMARY

| Call Type           | Quantity |
|---------------------|----------|
| Disconnect          | 0        |
| Leaks               | 0        |
| Re-read             | 1        |
| Main Line Repair    | 0        |
| Meter Repair        | 1        |
| Plant Repair        | 2        |
| Service Line Repair | 0        |
| Sewer               | 0        |
| Other               | 3        |

## PROJECTS IN PROGRESS

| TASK | % DONE | DUE DATE | NOTES |
|------|--------|----------|-------|
|      |        |          |       |
|      |        |          |       |

**ABNORMAL EXPENDITURES**

| ITEM(S) | COMPANY | APPROVED BY | NOTES |
|---------|---------|-------------|-------|
|---------|---------|-------------|-------|

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**COMMENTS/QUESTIONS?**

RESPECTFULLY SUBMITTED,



David Sutton  
Owner  
Innovative Operations, LLC.

# City of Shoreacres

## MINUTES OF MEETING

Notice is hereby given that a Regular Meeting of the  
**City Council**  
The City of Shoreacres, Texas held on.  
**Monday, March 11, 2024**

### **1.0 CALL TO ORDER / ROLL CALL: Members Present and Absent Quorum**

1.1 Mayor Jennings, Mayor Pro-Tem McKown, Alderman Greeson, Alderwoman Ramos, Alderman Hoskins, Alderman Bell.

### **2.0 PLEDGES OF ALLEGIANCE**

Texas Pledge:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

### **3.0 SPECIAL PRESENTATIONS**

3.1 None

### **4.0 COUNCIL REPORTS & REQUESTS**

4.1 Mayor Jennings asks council members if anyone had any Reports or Requests to share with the community with all members present responding no.

### **5.0 PUBLIC HEARINGS & PUBLIC COMMENTS**

5.1 Public Comments

This is an opportunity for the public to address the council. Dialogue, deliberation, or discussion, with council members on items that are not on the agenda is prohibited by law. Time for each speaker is limited to five minutes.

Mayor Jennings read the instructions shown below to the citizens present and asked anyone who had anything to say.

Present:

Mary Becker, 202 Fairfield, Shoreacres, Texas 77571 – wanted to comment on her being a recipient of a Seth Grant and say Thank You as this was much needed for her home. She also added that it is very helpful for the City Council meetings to be posted on the Marquee out front to remind people that there is a meeting.

Mr. Mayor advised the meeting is posted at the front of the neighborhood on the big sign. Ms. Becker stated that with the Sun it is hard to see.

## **6.0 ADMINISTRATIVE REPORTS**

### **6.1 City Manager's Report** – Updates on city activities, staff, budget, public works, police.

Mr. Harrison went over the financial report as attached.

There being no questions and no discussion on the financial report, Mr. Harrison moved on to the next item.

There being no questions or discussion the City Manager moved to the next item on the agenda.

### **6.2 Monthly Police Department Report.** Harrison

Mr. Harrison advised it has been a typical month at the police department adding Sgt. Tidwell is also working Code Enforcement and has been attending various courses and schooling.

Mr. Harrison advised that last month they held a First Aide Training course downstairs and all officers except for one were in attendance as well as Ms. Stokes and Ms. Goodman.

Mr. Harrison went on to advise they have added choking devices to each unit (adult, minor, infant), he added he was able to secure 24 doses of the Narcan – Nasal type, and each unit is also equipped with an AED supporting adults and children.

Mr. Harrison advised each patrol unit has a large inventory of life saving equipment, the Police Department has invested in large tubs to keep this equipment in since the vehicles sit in the sun all day. The equipment is also audited on a regular basis and there is an audit checklist that must be followed. The PD really needs a carport, however; the city needs more important things besides a carport.

### **6.3 Public Works Report.** Harrison

Mr. Harrison reported that leaks are down, however; look at the time of the year and we are getting rain right now and the ground is not shifting.

Mr. Harrison advised the CRS Audit has been completed and the city is going from an 8 to a 7, which means the city goes from a 10% discount to a 15%

discount this year. It was asked how much of a discount can the city receive, and he advised the discount could be up to 45%.

## **7.0 BUSINESS**

### **7.1 Approve Minutes** from the February 12, 2024, meeting. Goodman

Alderman Hoskins made a motion to approve the minutes as written with a 2<sup>nd</sup> from Alderwoman Ramos. There being no questions and/or discussion, the vote was taken, and the motion passed unanimously.

### **7.2 Ordinance 2024-05-01 Cancelling the May 4, 2024, election.** Jennings

A motion was made by Alderman Hoskins with a 2<sup>nd</sup> from Mayor Pro-Tem McKown to discuss cancelling the May 4, 2024, election. It was explained there was no opposition for any candidate and there being no write-in candidates confirmed by the City Secretary; therefore, it was not necessary to hold an election. There being no questions and/or discussion, the vote was taken, and the motion passed unanimously.

### **7.3 Ordinance 2024-05-02 Budget Amendment Sewer Collapse 2024-01.** Jennings

A motion was made by Alderman Hoskins with a 2<sup>nd</sup> from Mayor Pro-Tem McKown to discuss a budget amendment for emergency work to repair a collapsed sewer line. Mr. Harrison gave an overview of the work needed for this repair and the reasons why the repairs were made like they were. There being no questions and/or discussion, the vote was taken, and the motion passed unanimously.

### **7.4 Ordinance 2024-05-03 Budget Amendment Resurface Baywood St** Jennings

A motion was made by Alderman Hoskins with a 2<sup>nd</sup> from Mayor Pro-Tem McKown to discuss the Budget Amendment for resurfacing Baywood Street. This resurface will be from Sunrise to Miramar. Mr. Harrison explained that there was more damage than originally thought. There being no questions and/or discussion, the vote was taken, and the motion passed unanimously.

### **7.5 Ordinance 2024-05-04 Budget Amendment Health Insurance 2024-03.** Jennings

A motion was made by Alderwoman Ramos with a 2<sup>nd</sup> from Alderman Hoskins to discuss the Budget Amendment for Employee Health Insurance is due to the increase in coverage cost per employee increasing 40% over the last year. It is being discussed for next year to look at the Exchange Market for the next budget season to see what can be found. Alderman Hoskins advised this was not an unreasonable amount. There being no questions and/or discussion, the vote was taken, and the motion passed unanimously.

### **7.6 Review of 2023-2024 SETH grant funding.** Jennings

A motion was made by Alderman Hoskins with a 2<sup>nd</sup> from Alderman Greeson to discuss and review the Seth Grant Project. Mayor Jennings reviewed each grant awarded stating that all the monies went to deserving recipients and was money well spent. Discussion from Alderman Bell discussion if there should be a cap put in place to help more people. Mr. McKown added that maybe instead of a cap, it should be looked at on a case-by-case basis and help those more of the upper aged. Alderman Hoskins agreed it should be on a case-by-case basis and possibly add a cap at some point. Mr. Greeson agreed that there should be a cap to help more people. There being no questions and/or discussion, the vote was taken, and the motion passed unanimously.

**7.7 Second regular meeting**

Mayor Jennings asked if it was necessary to have a second meeting. All council members, Ms. Goodman and Mr. Harrison, all replied no.

**8.0 ADJOURNMENT** Jennings

Mayor Jennings asked for a motion to adjourn. Mayor pro-Tem McKown made the motion to adjourn with a second from Alderman Hoskins. The meeting adjourned at 6:47 pm

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Shoreacres, Texas is a true and correct copy of said Notice and that I posted a copy of said Notice on the bulletin board at City Hall on ., at a place convenient and readily accessible to the general public at all times; to remain so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATED THIS: \_\_\_\_\_



SHOREACRES, TEXAS

By: *David Jennings*  
David Jennings – Mayor

The City Council of the City of Shoreacres reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

The City Council Chamber is wheelchair accessible and accessible parking spaces are available.

Requests for accommodation or interpretive services must be made at least two (2) working days prior to the meeting. Please contact the City Office at 281-471-2244 or fax 281-471-8955 for additional information.

I, the undersigned, do hereby certify this Notice of Meeting was removed from the City Hall bulleting board at 6:00 pm on January 9, 2024.

BY: \_\_\_\_\_

\*\*\*ZOOM MEETING INFORMATION\*\*\*

Meeting ID: 898 6812 4529

Passcode: 210303

Phone number to call in: (346)248-7799